

## SAUNDERS COUNTY CORRECTIONS

### Visitation Rules and Regulations for On-Site Visitation

1. To visit you must schedule your appointment twenty-four (24) hours in advance. You can schedule your visit on a terminal at the facility or by going online to **securustech.net/videovisitation**. You must set up an account to perform any online visitation functions. It is your responsibility to set up a visit and not corrections.
2. You must have a government issued I.D with a picture, date of birth and your current address. (i.e. Drivers License)
3. Any person who had been confined in the Saunders County Corrections Facility in the last six (6) months will not be permitted to visit.
4. Inmates are permitted to have four (4) thirty (30) minute visits per week.
5. All visits are recorded and subject to monitoring by corrections or law enforcement personnel.
6. Any visitors suspected to be under the influence of drugs or alcohol will not be allowed to visit.
7. Visitor who routinely cancels or fails to show up for scheduled visits may have their visiting privileges suspended or revoked. More than 3 occurrences will qualify as routine.
8. Visitors are not allowed to bring any personal property into the visiting room. All items should be left in your vehicle or placed in the lockers provided on the lobby.
9. Visitors are required to go directly to their visiting terminal and stay there during the entirety of the visit.
10. Juveniles under the age of 18 must be accompanied by the adult parent or legal guardian. All juveniles must be a blood relative of the inmate or otherwise legally related to the inmate (i.e. step child, adopted child). A birth certificate, and/or other papers legally establishing guardianship will need to be provided for verification purposes.
11. Loud talking, excessive emotionalism, profanity, or any type of disruptive behavior will not be permitted.
12. Do not damage or deface the visitation equipment or furniture. If you do this you may be prosecuted and have your visiting privileges revoked.
13. If you show up late for your scheduled session you will only be allowed to use the remaining time.
14. Providing a valid email address is not required when scheduling a visit at the facility; however, doing so will allow you to be contacted via email if your visit must be changed or cancelled.
15. If you experience an audio or video reception problem during the visit you are to contact Securus immediately.

16. No nudity or provocative clothing or tight fitting clothing will be allowed during the visit. Violators may be barred from visitation.

### **Dress Code**

#### **Video Visitation**

- Must wear full shirt (no tube tops, string halter tops, transparent shirts, tank tops, strapless shirts, shirts that show midriff, no hooded shirts or low cut shirts.
- Dresses or skirts that are below the knee as well as shorts are permitted as long as they present a professional appearance and conform to other dress code requirements.
- Shirts are permitted however they must extend below mid-thigh and be free from holes.
- No extremely tight fitting clothing will be permitted.
- No hats are permitted to be worn in the visiting area.
- No sunglasses will be worn in the visiting area neither on your face nor on your head.
- No clothing that could be deemed "gang" colors, such as hats, belts, bandanas, shoes, sportswear, etc. will be permitted.
- No attire can display obscene or offensive language or drawings.
- Visitors cannot display tattoos or other body art that is gang or hate related.
- Undergarments should not be visible.
- Pants must be worn around the waist area.
- Shoes must be worn

#### **Contact Visits or Face to Face Visits (on jail floor through glass window)**

- Must wear full shirt (no tube tops, string halter tops, transparent shirts, tank tops, strapless shirts, shirts that show midriff, no hooded shirts or low cut shirts.
- No extremely tight fitting clothing will be permitted.
- No hats are permitted to be worn in the visiting area.
- No sunglasses will be worn in the visiting area neither on your face nor on your head.
- No clothing that could be deemed "gang" colors, such as hats, belts, bandanas, shoes, sportswear, etc. will be permitted.
- No attire can display obscene or offensive language or drawings.
- Visitors cannot display tattoos or other body art that is gang or hate related.
- Undergarments should not be visible.
- Pants must be worn around the waist area.
- Shorts are not permitted
- Shoes must be worn
- Skirts and dresses are not permitted
- A full pant or a Capri pant must be worn
- Court ordered child visitors (under 12 years of age may wear shorts of an appropriate length)
- No items allowed to be brought in without requesting in advance in writing and having written approval by the Sheriff or Jail Director)

#### **Professional Visit (attorneys, medical and mental health practitioners, probation etc.)**

- Dress code is the same as for other contact visits however dresses and skirts that extend below the knee are permitted.

- Computers or tablets must be requested in writing and in advance of the visit. Requests should be submitted to the Director of Corrections.
- Cell phones are not allowed.

Corrections staff has complete discretion to refuse or discontinue a visit.

#### Exceptions to Visitation Rules

- Attorneys are not restricted to the regular visiting hours.
- Visitation for inmates housed on a medical or suicide precaution will require prior approval by the medical/mental health authority prior to visiting privileges occurring.
- Inmates hospitalized in community facilities will be required to get special visitation approval from the Director or their designee before being allowed visitors.

#### **On-Site Visitation Schedule:**

##### Monday –Friday

8:00am-12:00pm

12:30am-3:00pm

#### **Off-Site Visitation Schedule:**

##### Sunday-Saturday

8:00am-12:00pm

12:30pm-3:00pm

4:00pm-4:30pm

5:30pm-6:00pm

6:30pm-9:30pm

\*ending times are when the last session is completed and not the start of the last session.

#### **Rules specific to off-site visitation**

- The rules and dress code for at home visits are the same as if you are visiting at the facility.
- The person who signed up and registered for the visit is responsible for the conduct of everyone that appears on screen during the visitation session. Violations by anyone may result in the suspension or total loss of visiting privileges for any and all parties involved in the visitation session.
- If you experience and technical issues scheduling your visit or during your visit you will need to contact the service provider and not the correctional facility.
- If you sign on late for your session you will only be able to use the remaining time.
- If the inmate you wish to visit does not make himself/herself available to be present for the visitation, you will not receive a refund.

Saunders County Corrections reserves the right to deny, cancel, or terminate a video visit prior to or during a video session based upon visitor or inmate misconduct. Saunders County Corrections also reserves the right to restrict a visitor from participating in all future use of the system. Dates and times of visitation are subject to change as deemed necessary by Saunders County Corrections.

**All visitation procedures are subject to suspension and/or modification for facility security.**