



Saunders County Board Minutes



BOARD OF SUPERVISORS PROCEEDINGS August 1, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Curtis Hohn visited with the Board concerning issues on County Road M with individuals parking cars along the side of the road and blocking their private drive, to access Lake Wanahoo and/or using of the Lake Wanahoo/Maple Street Walking Trails. The Public Works Director told the Board that they have recently installed additional "No Parking" signage, Mr. Hohn that within the short period of time that the additional signage has been installed the parking issues have improved. Mr. Hohn also visited with the Board with regards to the maintenance of the road and that with the construction of Hwy 77 By-pass they lost about 10' of road width and the different road/walking trails construction the condition of road has deteriorated. The Public Works Director stated that maintenance of this road is responsibility of Center Township.

The Public Works Director stated that he has been approached by individuals about possibly gating or closing a couple of roads, each area is a little bit different; one road is County Road 19 west of Cedar Bluffs and one the other one is between County Road 14 & 15 (the Old Grove Road), land owners in both of these areas have expressed concerns about different activities going on. The Board discussed the different options of gating/closing and directed the Public Works Director to do further research pertaining to this matter.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the May 2017; he stated that the financial report for the month of June are not available as of yet due to this month being the end of the fiscal year and their fiscal year audit is in process at this time. He did state that June was a good month and that over all the 2016-2017 fiscal year was a good one.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:20 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS August 1, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:20 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Karloff to authorize the mailing of (1) Change of Value Notice, as presented by the County Assessor. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.



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Motion by Karloff, seconded by Breunig to approve Tax Corrections #5554 and #5555 as presented by the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Mach, seconded by Breunig to deny Property Valuation Protest #455 by Robert E. Sherman, Ashland for property described as Lot 83 Thomas Lakes. Denial was due to this protest was filed after the June 30, 2017 filing deadline. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minute of the July 25th Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:24 a.m.

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Rastovski to authorize the Chairperson to sign the following GIS Workshop Statement of Work for Saunders County: **1)** Exhibit A.2 for creating Annotation Layers for the Town of Yutan, Project No. 0167-029 for the amount of \$6,100.00; and **2)** Exhibit A.3 for creating Annotation Layers for the Town of Ceresco, Project No. 0167-030 for the amount of \$4,900.00. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to authorize the Chair to sign the Clerk of District Court Subaward between the Nebraska Department of Health and Human Services and Saunders County Amendment One, October 2017 (Child Support Enforcement Title IV-D). Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to authorize the Chair to sign the County Attorney Subaward between the Nebraska Department of Health and Human Services and Saunders County Amendment One, October 2017 (Child Support Enforcement Title IV-D). Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to convene in Closed Session at 9:31 a.m. Closed Session was called for Contract Negotiations and Personnel matters (84-1410), with the County Attorney, County Sheriff and the Board Administrator present. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to adjourn from Closed Session at 10:53 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The Chair stated that during Closed Session Pat Hancock and Ron Lichtenberg were also called in to be present during discussion related to personnel matters.

Motion by Breunig, seconded by Mach to approve the County's Payroll for the August 4th pay period; the County Treasurer is hereby directed to issue a check to the Saunders County Imprest account for the full amount for all Funds. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton to approve the minutes of the July 25th Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None



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The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:58 a.m.

BOARD OF SUPERVISORS PROCEEDINGS August 8, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Ron Morrissey, Yutan – visited with the Board with regards concerning the bridge removal on County Road J and only putting in single culvert. The Public Works Director and Mark Mainelli of Mainelli Wagner out of Lincoln, stated that the piping that is being installed is temporary until the study that is currently under way is complete, that the temporary piping is only to get the road open.

Paul Moyer NDA Inspector for the Nebraska Department of Agriculture, visited with the Board regarding the Noxious Weed Control Act, Duties and Responsibilities. He explained that due to budget cuts there was a cut in staffing and that the Department has not been able to come out Counties as they did in the past. Due to the lack of the Departments visits they have found there was issues arising with regards to Counties meeting the Noxious Weed Control Act. So they are developing a new schedule of meeting with County Commissioners/Supervisors. He then went over a letter that was sent to County Weed Control Authority Boards/Superintendents that reviewed the duties and responsibilities required by the Act and the Score that Saunders County received – out of a Possible 3400 score, Saunders County received a 3220.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for July was 116; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 254 and at home visits 196; Corrections participated in 86 transports. Misc. information – The Board of Parole pushed back the signing of the housing contract until their next meeting on 8.15.17 due to some internal issues they have to deal with to be ready on their end.

Motion by Breunig, seconded by Rastovski to appoint Mary Pace, of Cedar Bluffs to the position of Saunders County Veterans Service Officer, effective August 14, 2017 at a starting annual salary of \$40,360.00. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Mach to authorize Steven Twohig, County Attorney and Amber Pelan, Diversion Services Director to update banking information at Wahoo State Bank, Wahoo for the Saunders County Youth Services Restitution Account and are authorized signers for said account. The County Clerk is hereby directed to provide written notice to Wahoo State Bank of said authority. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to convene in Closed Session at 9:55 a.m., for personnel and negotiation matters (84-1410), with the County Attorney and the Board's Administrative Assistant present. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to adjourn from Closed Session at 10:53 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried

The Chair stated that the County Sheriff was asked to also be present during Closed Session.



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Mach was excused at 10:50 a.m.

Motion by Lutton, seconded by Breunig to authorize the following wage increases for the county employees whose positions fall into the following: **1) Non-bargaining classifications – Fraternal Order of Police Lodge 48** – 4% increase; for employees that are topped out a 2.5% one-time lump sum if their evaluation is above satisfactory; **2) Non-bargaining classifications – Roads Department** – 3% increase; for employees that are topped out a 2% one-time lump sum; **3) Non-bargaining classifications – Office, Clerical and Janitorial** – 3% increase; for employees that are topped out a 2% one-time lump sum; **4) IT Service Manager** – 4% increase; **5) Public Works Director** – 3% increase; **6) Zoning Administrator** – 2% one-time lump sum; **7) Zoning Office Manager/Board’s Budget Assistant** – annual gross wage to increase to \$38,000.00. Said wage increases will be retroactive back to July 1, 2017. Voting yes were Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no was Sukstorf. Motion carried.

Board’s Administrative Assistant report on the following:

- 1) County Official’s inventories for the year end 2017 have started to be received by the County Clerk’s office, which a copy is then given to Mitch Polacek to do a verification of inventories as established by the Board.
- 2) Provided a brief update of IT equipment that the IT Service Manager is working on and what offices the equipment is needed.
- 3) Briefed the Board on the issue of needing to find a location for the company doing the installing/updating of the Courthouse heating and air conditioning, to park their office space trailer and the trailer that stores the replacement equipment.

Motion by Sukstorf, seconded by Breunig to approve the minutes of the August 1st Board meeting and the withdrawal and substitution of Pledged Securities for the FirstBank of Nebraska, Wahoo. Voting yes were Lutton, Karloff, Breunig, Rastovski, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk’s office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:08 a.m.

BOARD OF SUPERVISORS PROCEEDINGS August 15, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk’s office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Rastovski to open the Bids for materials for culvert projects for Group 1 in the Prague/Morse Bluff areas and Group 2 in the Wahoo/Ceresco/Valparaiso areas, at 9:02 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The following bids were received:

Group 1 Culvert Bids:

Contech Engineered Solutions, Wahoo, NE	\$ 80,649.75
Metal Culverts Inc., Jefferson City, MO	\$ 119,880.00
Midwest Service & Sales Co., Schuyler, NE	\$ 95,071.51



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Group 2 Culvert Bids:

Contech Engineered Solutions, Wahoo, NE	\$ 87,121.00
Metal Culverts Inc., Jefferson City, MO	\$ 121,647.40
Midwest Service & Sales Co., Schuyler, NE	\$ 109,047.50

Motion by Hanson, seconded by Mach to authorize the letting for bids for Applied Traffic Paint Striping, as presented by the Public Works Director. Said bids will be opened and considered at 9:00 a.m., September 5, 2017. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The Public Works Director updated the Board on the various road/bridge projects in different areas of the County;

Dave Merrill, Region V Services, CJ Johnson, Region V Systems and Kal Lausterer presented their Annual Report and funding request for the 2017-2018 Fiscal Year. Mr. Lausterer introduced Debra who receives services from Region V Services Wahoo – Debra told the Board a little bit about herself and thank the Board for their support. Debra also reminded all those in attendance at the Board meeting, that “all individuals matter”.

Motion by Lutton, seconded by Rastovski to award the bids for Group 1 in the Prague/Morse Bluff areas (\$80,649.75) and Group 2 in the Wahoo/Ceresco/Valparaiso areas (\$87,121.00), to Contech Construction Products, Inc., Wahoo for the total amount of \$ 167,770.75 and reject all other bids. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The Saunders County Historical Society presented their Annual report for the 2016-2017 Fiscal Year and submitted their 2017-2018 Funding Request.

Motion by Hanson, seconded by Mach to set a Public Hearing date/time of September 5, 2017, at 9:30 a.m. for the consideration of Application #8442, by Paul Sendgraff for a change of zone from Transitional Agricultural (TA-1) to Residential District (R-1), 3-16-8 (Pohocco Township). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve application #8463, by Lonnie Mahrt for installation of a river bank stabilization project at Woodcliff Lakes 1-16-8 (Pohocco Township); and Application #8465, by Mark Timm request for additional split in Ag District 33-14-8 (Wahoo Township). All as recommended by the Planning Commission. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The Zoning Administrator reviewed the following Annual Review with the Board, MP#8194 Deb Dael – Continue operation of dog kennel and stated that the Planning Commission approved this annual review.

Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the August 18th Pay Period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve the minutes of the August 8th Board meeting, with the correction to the motion regarding wage increase to include the wording “retroactive back to July 1, 2017”. Voting yes were Karloff, Breunig, Rastovski, Mach, Hanson and Lutton. Voting no were none. Sukstorf was absent during roll call and not voting. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:18 a.m.