



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS September 5, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Mach to open bids received for Applied Traffic Paint Striping, at 9:02 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Only (1) bid was received from Midwest Striping, Grand Island, NE as follows:

64 miles +/- Centerline Striping \$178.00 per mile for a total of \$11,392.00

128 miles +/- Edge Line Striping \$267.00 per mile for a total of \$34,176.00

Motion by Mach, seconded by Hanson to award the Applied Traffic Paint Striping bid to Midwest Striping, for a total amount of \$45,568.00 – subject to Bid Bond and Liability Insurance being submitted to the Highway Department (as required by bid specs) prior to contract being signed. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to authorize a Cash Advance for the amount of \$4,000.00 to TNT Home Remodeling, 1810 Euclid Street, Ashland – for materials to install metal siding & door to Ashland Salt Shed. The County Treasurer is hereby authorize to issue a check for said amount. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to authorize the Chair to sign the letter to Southeast Nebraska Development District (SEND), indicating Saunders County's interest in and support of a county-wide household hazardous waste (HHW) collection event to take place in the first or second quarter of 2018. Saunders County hereby expresses their support and offers in-kind services to collaborate with Southeast Nebraska Development District (SEND), in their efforts to obtain NDEQ Grand Funding for a "Household Hazardous Waste (HHW) Collection Event". Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the July 2017; he also discussed the new physicians, the long term care facility and the need for more space.

Director of Corrections visited with the Board about establishing Employee Assistance Program (EAP) to assist employees that have experienced a work related health issue that is not covered by the County's Health Insurance Program or Workman's Comp.

Motion by Hanson, seconded by Breunig to accept the County Treasurer with regards to the Property Tax Distress Warrants Collection report received from the Saunders County Sheriff as follows: Full Payments of \$56,353.12; Partial Payments of \$107.00. As per the County Treasurer, Distress Warrants that the County Sheriff was unable to collect, were turned over to a Collection Agency. Voting yes were Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Lutton was absent during roll call. Motion carried.

Motion by Breunig, seconded by Hanson to open the Public Hearing at 9:45 a.m. for the consideration of Application #8442, by Paul Sendgraff for a change of zone from Transitional Agricultural (TA-1) to Residential District (R-1), 3-16-8 (Pohocco Township). Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Lutton was absent during roll call. Motion carried.

Motion by Sukstorf, seconded by Rastovski to close the Public Hearing at 9:46 a.m., and adopt **Resolution**



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**#27-2017** approving Application #8442, by Paul Sendgraff for a change of zone from Transitional Agricultural (TA-1) to Residential District (R-1), 3-16-8 (Pohocco Township). All as per the recommendation of the Planning Commission. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Lutton was absent during roll call. Motion carried.

The Veterans Service Officer requested a change to the adjustment to her budget request for Fiscal Year 2017-2018 as proposed by the County Board; the Board change the adjustment so that the budget total would be \$50,000.00.

The Board also discussed and determined the amount to be budgeted for the Historical Society for 2017-2018 would be \$25,000.00.

Motion by Breunig, seconded by Mach to convene in Closed Session at 10:05 a.m., with the County Attorney present for litigation matters (84-1410). Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to adjourn from Closed Session at 10:10 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Mach, Sukstorf, Hanson, Lutton, Breunig and Rastovski. Voting no were none. Karloff was absent during roll call and not voting. Motion carried.

Motion by Breunig, seconded by Hanson to authorize the County Attorney to negotiate a settlement with A&R Construction. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to authorize the Chair to sign the Letter of Agreement regarding 2017 Compensation Terms between Saunders County and Teamsters Local 554 Union for collective bargaining units consisting of Office, Clerical and Janitorial Employees and Roads Department Employees. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to accept the Annual Inventories as filed from the various County Officials, with their sworn oath and signatures attached thereto, stating that the foregoing inventory listed or attached is a just and true statement of all County personal property in their possession for the year ending June 30, 2017. Said inventories are hereby to be filed with the County Clerk's office filing as a public record. All as per Nebr. Revised State Statute 23-347. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the minutes of the August 22<sup>nd</sup> Board meeting and the addition of Pledged Securities at FirstBank of Nebraska, Wahoo. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

#### Committee Reports:

Board Member Mach reported on the Lake Wanhoo Lake Level Advisory Panel meeting that he attended.

Open Discussion from the Public. None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:18 a.m.

### **BOARD OF SUPERVISORS PROCEEDINGS September 12, 2017**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.



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Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director updated the Board on various projects in the different areas of the County; also discussed the cleaning of over growth trees in County right-of-way.

The Director of Corrections presented the monthly activity/fee reports for the Correctional Facility: the average daily population for August was 111; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 307 and at home visits 161; Corrections participated in 87 transports. Misc. information – both Grand Jury Investigations are scheduled for the week of August 25, 2017.

Motion by Rastovski, seconded by Breunig to authorize the Chair to sign the Amendment to the Nebraska State Parole Sanction Contract (No. 15-1707) for housing of inmates at the Saunders County Correctional Facility. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to convene as an Equalization Board at 9:20 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS September 12, 2017**

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:20 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Rastovski to authorize the mailing of a Change of Value Notice, as presented by the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Mach, seconded by Rastovski to approve Tax Corrections #5556 and #5557, as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Hanson, seconded by Mach to approve the Application for Exemption from Motor Vehicle Taxes by Calvin Crest Camp, Conference and Retreat Center, Fremont, for (7) vehicles and (1) trailer. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the August 22<sup>nd</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:23 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.



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Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the September 15<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve the minutes of the September 5<sup>th</sup> Board meeting and the withdrawal and additions of Pledged Securities for the Commercial State Bank and the FirstBank of Nebraska Wahoo. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Board Administrative Assistant informed the Board that the work on the installation of the new Heating/Air Conditioning system has started.

Motion by Rastovski, seconded by Mach to open the Public Hearing for the Adoption and Appropriation of Funds for the Fiscal Year 2017-2018 Budget, at 9:34 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Board reviewed the Saunders County Budget at a Glance form for Fiscal Year 2017-2018 prepared by the Board's Budget Assistant and the County Clerk, as directed by the Board at previous meetings, in consideration of adopting said budget. They reviewed the tax rate for 2017-2018 compared to the tax rate of 2016-2017. This Fiscal Year budgets tax request is being held to the same tax request as the 2015-2016 and 2016-2017.

Motion by Rastovski, seconded by Breunig to close the Public Hearing for the Adoption and Appropriation of Funds for the Fiscal Year 2017-2018 Budget at 9:41 a.m. Voting yes were Mach, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Sukstorf was absent during roll call. Motion carried.

Motion by Lutton, seconded by Rastovski to adopt **Resolution #28-2017** appropriating funds to the various Elected and Appointed Officials and other various functions for the operation of County business. The County's Fiscal Year 2017-2018 Budget is hereby adopted. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:45 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS September 19, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Rastovski to authorize the Public Works Director to let for bids for the construction of an additional parking lot to be located on County property on the southwest side of the Law Enforcement & Judicial Facility. Said bids to be opened and considered October 10, 2017 at 9:00 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.



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Public Works Director updated the Board on projects in the different areas of the County and he also reported that cutting of over growth trees was a topic discussed by the Highway Superintendents at the Southeast District meeting on September 14<sup>th</sup>.

The Board discussed the Interlocal Agreement with Rock Creek Township, after the discussion it was determined that no action would be taken.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 9:12 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS September 19, 2017**

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:12 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Breunig to deny the request for Tax Refund by Jamie & Jennifer Kocian, Dwight, for property described as South Pt SW 7-13-5 (54.76 ac). Denial is made due to the FSA information on the ag use of this parcel was brought in after the deadline for protesting for 2017 and that no protest has been filed on this parcel in past years. Denial is made per the recommendation of the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Karloff, seconded by Hanson to approve Tax Correction #5558, as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Karloff, seconded by Mach to approve the minutes of the September 12<sup>th</sup> meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:15 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Hanson, seconded by Lutton to authorize the County Assessor to advertise for Bid Proposals for the Conversion and Installation of Assessment Administration Software and Computer Assisted Mass Appraisal (CAMA). Said bids to be opened and considered on October 24, 2017, at 9:30 a.m. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve Application #8487 by Sandy Pointe Lake Development, replat of Sandy Pointe 5<sup>th</sup> Addition, 25-13-9 (Clear Creek Township). All as per the recommended by the Planning Commission. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve Application #8488 by Kyle Kern airboat tours for River Life Airboat Tours, 22-17-7 (North Cedar Township), with the condition that the applicant provides documentation of a One Million Dollar liability insurance policy and no tours are conducted after dark. All as per the recommended by the Planning



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Commission. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Zoning Administrator reviewed the action taken by the Planning Commission regarding the following Annual Reviews: 1) MP#6331 Doug Washburn – Commercial Dog Kennel and 2) MP#2350 Jeff Ferrin – Outdoor Motor Sports Complex. Mr. Ferrin's permit was not renewed.

Motion by Breunig, seconded by Mach to authorize the Chair to sign the Special Designated License Local Recommendation Forms for the following: **1)** Spirits by Beckman, Wahoo – for an Open House–Deer Show event to be held on October 21, 2017 from 1:00 p.m. to 5:00 p.m., at High Velocity Sports, 1660 County Road J, Wahoo; and **2)** Desauce Development Inc/Wooden Windmill, Fremont – for an wedding event to be held on October 14, 2017 from 10:00 a.m. to 1:00 a.m., at the Poehling Center (Community Building) 980 County Road W, Lot S-1241, Woodcliff, Fremont. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to authorize Three Rivers Health Dept. to conduct Flu Shot clinics for County Employees and Spouses on October 17, 2017. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to authorize the Chair to sign the Agreement with Blue Valley Behavioral Health to provide services for the Saunders County Employee Assistance Program (EAP). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to approve the County's Payroll for the September 29<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to rescind the action just taken regarding the Agreement with Blue Valley Behavioral Health to provide services for the Saunders County Employee Assistance Program (EAP). Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to approve the Vendor Claims for the month of August 2017, with the claim for payment to SERVPRO, Lincoln, NE, being paid for from the Commissary Fund; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the minutes of the September 12<sup>th</sup> meeting; to approve the withdrawal and substitution of Pledged Securities at the Commercial State Bank and Bank of Prague (as presented by the County Treasurer); and to accept the Fee/Activity Reports from the various County Officials for the month of August. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting he attended.

Board Member Karloff reported on the Southeast District meeting she attended.

Open Discussion from the Public – None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:00 a.m.