



Saunders County Board Minutes



BOARD OF SUPERVISORS PROCEEDINGS November 7, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Mach, seconded by Breunig to discontinue the process (with regards to the Petition filed on September 19, 2017) for consideration of the vacation or abandonment of the public road described as North of that part of 17th Ave (also known as North Hackberry Street), Wahoo. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to adopt **Resolution #33-2017** directing the Public Works Director to conduct a study regarding the vacation of the public road described as North of that part of 17th Ave (also known as North Hackberry Street), Wahoo (with regards to the Petition filed on November 2, 2017) and to submit in writing to the Board of Supervisors within thirty (30) days, a report upon the study made and his recommendation as to the vacation or abandonment thereof. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director updated the Board on the progress of the various projects in different areas of the County.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the September 2017.

Motion by Hanson, seconded by Rastovski to authorize for the Chair to sign the Renewal Applications for Long-Term Care Hospital and Critical Access Hospital for the Saunders Medical Center. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to appoint Catherine Binstock, Wahoo to the Saunders Medical Center Board of Trustees, to fill the vacancy on the Board that was due to the resignation of Susan Thomas, the term of the appointment expires on June 30, 2022. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to convene as an Equalization Board at 9:28 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS November 7, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:28 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).



Saunders County Board Minutes



Motion by Karloff, seconded by Rastovski authorizing the mailing of the Change of Value notice as presented by the County Assessor. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the application of Exemption from Motor Vehicle Taxes by Mid-America Council, Boy Scouts of America, Cedar Bluffs. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Karloff, seconded by Rastovski to approve the minutes of the October 24th Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:29 a.m.

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

The County Assessor provided the Board with the bid amounts received on October 24, 2017 (all bid amounts where for an 11 year contract) for the Conversion and Installation of Assessment Administration Software and Computer Assisted Mass Appraisal (CAMA) – there are as follows:

MIPS, Inc., Lincoln, NE	375,426.32
Vanguard Appraisals Inc., Cedar Rapids, IA	220,224.00
Thomas Reuters – T2, Lincoln, NE	244,354.00

Motion by Sukstorf, seconded by Rastovski to the award the bid for the Conversion and Installation of Assessment Administration Software and Computer Assisted Mass Appraisal (CAMA), to Vanguard Appraisals Inc., Cedar Rapids, IA, for the amount of 220,224.00. All other bids are hereby rejected. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to open the Public Hearing at 9:30 a.m. for the consideration of the following: 1) Application #SD-106 by West Limited LLC, for a preliminary plat for a subdivision to be known as Hidden Timbers, Sec. 34-17-8 (Pohocco Township); and 2) Application #SD-107 by West Limited LLC, for a preliminary plat for a subdivision to be known as Hidden Homestead, Sec. 34-17-8 (Pohocco Township). Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to close the Public Hearing at 9:33 a.m. and hereby approve Application #SD-106 by West Limited LLC, for a preliminary plat for a subdivision to be known as Hidden Timbers, Sec. 34-17-8 (Pohocco Township), as recommended by the Planning Commission. Voting yes were Sukstorf, Hanson, Karloff, Breunig, Rastovski and Mach. Voting no were none. Lutton abstained. Motion carried.

Motion by Lutton, seconded by Rastovski to close the Public Hearing at 9:343 a.m. and hereby approve Application #SD-107 by West Limited LLC, for a preliminary plat for a subdivision to be known as Hidden Homestead, Sec. 34-17-8 (Pohocco Township); as recommended by the Planning Commission. Voting yes were Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Lutton abstained. Motion carried.

Motion by Sukstorf, seconded by Breunig to set a Public Hearing for November 28, 2017, at 9:15 a.m. for the consideration of the following: 1) Application SD 108, by West Limited LLC, final plat for a subdivision to be known as Hidden Timbers, 34-17-8 (Pohocco Township); and 2) Application SD 109, by West Limited LLC, final plat for a subdivision to be known as Hidden Homestead, 34-17-8 (Pohocco Township). Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve Manager Application by Jack R. Wollen for the Yutan Country Club, License I-006994. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.



Saunders County Board Minutes



Motion by Breunig, seconded by Sukstorf to approve the County's Payroll for the November 9th pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Board starting their discussion the following Matters pertaining to the 2018 Election(s):

- ~ Setting of Elected Officials Salaries for the 2019-2022 Term
- ~ Discussion regarding possibly changing the Public Defenders position from Part-Time to Full-time

The Board's Administrative Assistant updated the Board on the progress of the new heating/air conditioning system for the Courthouse.

Motion by Lutton, seconded by Breunig to approve the minutes of the October 24th Board meeting and approve the addition of pledged securities for the Farmers and Merchants Bank of Ashland. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Committee Reports:

Board Member Mach reported on the NIRMA Annual Meeting and the Lake Wanahoo Lake Level Advisory Panel meetings that he attended.

Board Members Rastovski and Karloff also attended the NIRMA Annual meeting.

Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:13 a.m.

BOARD OF SUPERVISORS PROCEEDINGS November 14, 2017

Pursuant to adjournment, the Board met with Breunig, Mach, Sukstorf, Hanson, Lutton and Karloff present. Rastovski was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Hanson to adopt **Resolution #34-2017** entering into the Lower Platte Weed Management Area Association Interlocal Agreement and adopting the LPWMA Bylaws that will govern the organization. The Chairperson is hereby authorized to sign said Interlocal Agreement and the Bylaws. Voting yes were Breunig, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to adopt **Resolution #35-2017** entering into an Interlocal Agreement with the Educational Service Unit Coordinating Council (ESUCC) to jointly bid and contract for supplies, Materials, equipment and services through the ESUCC's Cooperative Purchasing Program and hereby authorize the Chairperson to sign said Interlocal Agreement. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Sukstorf to approve the minutes of the November 7th Board meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Mach. Voting no were none. Motion carried.

Motion by Mach, seconded by Lutton to set a Public Hearing for December 5, 2017 at 9:30 a.m. for the consideration of the following:



Saunders County Board Minutes



- Application #8426, by Doug Simonson, on behalf of Valley View Limited Partnerships, for a change of zone, from Transitional Agricultural (TA-1) to Residential District (R-1), Sec. 34-17-8 (Pohocco Township)
- Application #8518, by Gery Benes, for a change of zone from Transitional Agricultural (TA-1) to Agricultural (A-1), Sec. 19-13-5 (Oak Creek Township)

Voting yes were Hanson, Lutton, Karloff, Breunig, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve application #8524, by James Isaacson, to split off approximately 8 acres in Ag District for a home building site, Sec. 36-14-5 (Newman Township); per the Planning Commission's recommendation. Voting yes were Lutton, Karloff, Breunig, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to approve application #8519, by Steven Brase, to split off two 10 acre parcels for home building sites, Sec. 8-15-9 (Union Township); as per the Planning Commission's recommendation. Voting yes were Karloff, Breunig, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The Zoning Administrator reported on action taken by the Planning Commission regarding the following Annual Reviews: 1) MP #7109 – Brian Reid – Store/sell fertilizer and 2) MP #7130 – LPSNRD – Camp Ashland fuse plug embankment. Both annual reviews were approved by the Planning Commission.

Erin Nelson visited with the Board regarding an issue he was having when trying to get a permit to put up a Machine shed. The matter was discussed and both the Board and the Zoning Administrator explained to Mr. Nelson that he would have to ask the Board of Adjustments for a variants to the Regulations.

Committee Reports:

Board Member Mach reported that the NRD will be holding an informational meeting at 7:00 p.m., December 7, 2017 at the Union Bank Community Room regarding the replacement of bridges and dams (Damn sites 26 & 27) on County Road 28 & 26.

Board Member Hanson reported on the Nebraska Jail Standards meeting that he attended.

Board Member Karloff reported on the NIRMA and Region V meetings that she attended.

Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:50 a.m.

BOARD OF SUPERVISORS PROCEEDINGS November 21, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton present. Karloff was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Vice Chairperson Lutton called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

County Government Day:

The Vice Chairperson welcomed approximately 59 Students and 20 Veterans to the 2017 County Government day, then each Board Member introduced themselves, briefly told the group on long they have served, committees they service on and a little bit about serving on the County Board of Supervisors.

The group then herd from the following County Elected, Appointed and other Key Officials – each official introduced themselves, told the group how long they have held their positions and then briefly shared what their responsibilities/work



Saunders County Board Minutes



each office is charged with: Clerk of District Court, County Assessor, County Attorney, County Clerk/Election Commissioner, County Sheriff, County Surveyor, County Treasurer, Public Works Director, Planning & Zoning Administrator, Veterans Service Officer, Board Administrative Assistant, County Court Clerk Magistrate, County IT Service Administrator and Youths Services Director.

The Students were dismissed to the offices that they were assigned to. The students assigned to the Board of Supervisors and County Clerk remained in the room as the Board continued on with their agenda.

Motion by Sukstorf, seconded by Breunig to accept the written study by the Public Works Director regarding the vacation of the public road described as North of that part of 17th Ave (also known as North Hackberry Street), Wahoo and to hereby adopt **Resolution #36-2017** setting a public hearing for December 19, 2017 at 9:30 a.m. for the consideration of the vacation of the public road described as North of that part of 17th Ave (also known as North Hackberry Street), Wahoo. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The Board Administrative Assistant update the Board on the progress of the installation of the new heating/air conditioning system for the Courthouse and Old Jail building.

County Assessor discussed updating the Pictometry contract update, the bigger counties/cities were looking to do updates every two years verses updates every three. No action was taken at this time, the Board will re-address this matter next year sometime.

Motion by Breunig, seconded by Mach to Re-appointment John McEvoy, Waterloo and Norm Nelson, Fremont to the Saunders County Planning Commission, said term is for (3) years and will expire November 30, 2020. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the County's Payroll for November 22nd; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest for the full amount for all funds. Voting yes were Mach, Sukstorf, Hanson, Lutton, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve the Vendor Claims for the month of November; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest for the full amount for all funds. Voting yes were Sukstorf, Hanson, Lutton, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to set the following Legal Holidays to be observed by Saunders County for 2018 and into 2019: January 15 (Martin Luther King Day); February 19 (Presidents Day); April 27 (Arbor Day) all County offices are open; May 28 (Memorial Day); July 4 (Independence Day); September 3 (Labor Day); October 8 (Columbus Day); November 12 (Veterans Day); November 22 (Thanksgiving Day); November 23 (Thanksgiving Holiday); December 24 (Christmas Eve Holiday); December 25 (Christmas Day); and January 1, 2019 (New Year's Day). Voting yes were Hanson, Lutton, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig, to approve the minutes of the November 14th Board meeting and the addition of Pledged Securities at the First Northeast Bank of Nebraska. Voting yes were Lutton, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended.

Open discussion from the Public:

Since both the Board of Supervisors and the County Clerk only had (2) students assigned to them for County Government Day – the officials held their time with the students together so that each set of students could see/hear what each officials function was. The County Clerk visited with the students during open discussion from the Public about the function of the County Clerk's office, as well as the Election Commissioner.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Lutton declared the meeting adjourned at 10:40 a.m.



Saunders County Board Minutes



November 28, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Mach, seconded by Breunig to authorize the advertising for bids for the following projects: **1)** Deck Slab Bridge C-78(690) on Road 25 between Road D & E and **2)** Deck Slab Bridge C-78(733) on Road R between Road 13 & 14. Said bids to be opened and considered on December 19, 2017 at 9:00 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to accept the Proposal by Trane to demo existing fan coils to include piping and electrical for 24,444.00 and demo existing ductwork in ceilings for 2,900.00 – for a total of 27,344.00. Voting yes were Rastovski, Mach, Hanson, Lutton, Karloff and Breunig. Voting no was Sukstorf. Motion carried.

Public Works Director updated the Board on the various projects and the locations; Board Members discussed areas of concerns in various locations in the County with the Public Works Director.

Motion by Lutton, seconded by Rastovski to authorize the Chair to sign the Certification of County Highway Superintendent for determining Incentive payment from the Nebraska Dept. of Transportation for the period of January 1, 2017 to December 31, 2017. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to authorize the Chair to sign the Nebraska Crime Commission 2018 Community-based Juvenile Services Aid Grants for the following: **1)** ARRIVE (Absence Reduction Resources Increasing Valuable Educations) School-bas Behavioral Health Program and **2)** School-based Behavioral Health Programs for School Resource Officer. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to open the Public Hearing at 9:28 a.m. for the following: **1)** Application SD 108, by West Limited LLC, final plat for a subdivision to be known as Hidden Timbers, 34-17-8 (Pohocco Township) and **2)** Application SD 109, by West Limited LLC, final plat for a subdivision to be known as Hidden Homestead, 34-17-8 (Pohocco Township). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to close the Public Hearing at 9:29 a.m. and adopt **Resolution #37-2017** approving Application SD 108, by West Limited LLC, final plat for a subdivision to be known as Hidden Timbers, 34-17-8 (Pohocco Township) and adopt **Resolution #38-2017** approving Application SD 109, by West Limited LLC, final plat for a subdivision to be known as Hidden Homestead, 34-17-8 (Pohocco Township). All as recommended by the Planning Commission. Voting yes were Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Lutton abstained. Motion carried.

Motion by Breunig, seconded by Rastovski to authorize the Chair to sign the Agreement with MAXIMUS Consulting Services, Inc., Richmond, VA – to provide Professional Consulting Services to complete Saunders County Indirect Cost Allocation plan to recover indirect cost reimbursement related to the Saunders County Clerk of District Court and the Saunders County Attorney for Title IV-D Child Support Enforcement work for Fiscal Years 2017 thru 2019. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Mach to adopt **Resolution #39-2017** designating the County's "Official Publication Sites for Saunders County for 2018". Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.



Saunders County Board Minutes



Motion by Lutton, seconded by Breunig to adopt **Resolution #40-2017** changing the Public Defenders position to Full-time. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to approve the minutes of the November 21st Board meeting, to accept the Fee and Activity Reports of the various County Officials for the month of October 2017 and to approve the withdrawal of Pledged Securities from FirstBank of Nebraska Wahoo. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Committee Reports: None.

Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:42 a.m.