



Saunders County Board Minutes



BOARD OF SUPERVISORS PROCEEDINGS December 5, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Lutton and Karloff present. Hanson was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Mach to authorize the Chair to sign the Intergovernmental Agreement with Butler County for snow and ice removal from 12.15.17 to 12.15.18 approximately 1¼ miles of Butler County roadway. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director reported that the Road Crews are working on preparing for winter weather.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the October 2017; he also updated the Board on the remodeling process to facilitate space that is need for the clinic; and where they are at with the management of the Long Term Care facility.

A brief discussion was held with regards to the position of the Public Defender and the determination of no longer being elected position and becoming a contracted position. At the end of the discussion it was determined to set a Public Hearing for December 19, 2017 to give the public a chance to express their thoughts.

Motion by Breunig, seconded by Mach to convene as an Equalization Board at 9:10 a.m. Voting yes were Rastovski, Mach, Sukstorf, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS December 5, 2017

Pursuant to adjournment Sine Die, the Board met with Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present. Hanson was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:10 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Karloff to approve Tax Correction #5566 and #5567, as presented by the County Assessor. Voting yes were Mach, Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the minutes of the November 7th Board meeting. Voting yes were Sukstorf, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:12 a.m.



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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Lutton, seconded by Breunig to authorize the Chair to sign the Trane Change Order No. 2 for demo of existing fan coils to include piping and electrical and demo of existing ductwork in ceilings. Voting yes were Lutton, Karloff, Breunig, Rastovski Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the County's Payroll for the December 8th pay period; the County Treasurer is here by authorized to issue a check to the Saunders County Imprest account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Lutton. Voting no were none. Motion carried.

Motion by Mach, seconded by Rastovski to approve the minutes of the November 28th Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

Committee Reports:

Board Member Mach reported on the Lake Wanahoo Lake Level Advisory Panel meeting that he attended and provided information about a Public meeting that will be held with regards to proposed damn sites and the need for the damns.

The County Clerk provided the Board with a report as to the County Officials whose employees are using the County's Time Clock System, who has provided the County Clerk's staff that process and manages wage and benefit information with the employees accrued leaves to that proper tracking can be done of said accrued leaves. From this report the Board could see that there was a large number of employees that are not using the time clock system, as well as a large number of employee's accrued leaves had not been reported. The Board determined that a reminder memo needed to be sent to the County Officials regarding the use of time clocks, submittal of accrued leave and the April 1, 2018 deadline for all employees to be in compliance with the accumulated maximum vacation hours above their annual earnings at their anniversary hire date.

The Board took a short break from 9:25 a.m. to 9:33 a.m.

Motion by Mach, seconded by Rastovski to open the Public Hearing at 9:33 a.m., for the consideration of the following: 1) Application #8426, by Doug Simonson, on behalf of Valley View Limited Partnerships, for a change of zone, from Transitional Agricultural (TA-1) to Residential District (R-1), Sec. 34-17-8 (Pohocco Township); and 2) Application #8518, by Gery Benes, for a change of zone from Transitional Agricultural (TA-1) to Agricultural (A-1), Sec. 19-13-5 (Oak Creek Township). Voting yes were Rastovski, Mach, Sukstorf, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The Planning & Zoning Administrator information with regards to the (2) Applications that the Public Hearing was sent for and the Planning Commission's recommendations for each.

(5) Individuals spoke in opposition of Application # 8426 by Doug Simonson – no one spoke in favor of said application. The Board received a written statement by email from Steven and Julie Totten in opposition for said application.

(1) Individual spoke in favor of Application #8518 by Gery Benes – no one spoke in opposition

Motion by Sukstorf, seconded by Rastovski to close the Public Hearing at 9:45 a.m. and to take the following action: 1) to deny Application #8426, by Doug Simonson, on behalf of Valley View Limited Partnerships, for a change of zone, from Transitional Agricultural (TA-1) to Residential District (R-1), Sec. 34-17-8 (Pohocco Township); per the Planning Commission's recommendation and 2) to adopt **Resolution #41-2017** approving Application #8518, by Gery Benes, for a change of zone from Transitional Agricultural (TA-1) to Agricultural (A-1), Sec. 19-13-5 (Oak Creek Township) and to amend the Future Land Use Map and Official Zoning Map to rezone the tract of land as described as N½ SW & SE SW 19-13-5 from Transitional Agricultural to Agricultural. All as recommended by the Planning Commission. Voting yes were Mach, Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Open discussion form the public: NONE.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.



Saunders County Board Minutes



Chairperson Karloff declared the meeting adjourned at 9:51 a.m.

BOARD OF SUPERVISORS PROCEEDINGS December 12, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director discussed the possibility of the Board considering a policy regarding requests for bike touring events in the county; and updated the Board on the various projects/locations in the County.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for October was 124; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 288 and at home visits 152; Corrections participated in 88 transports. Misc. information – the Nebraska State Fire Marshall did come to inspect the facility and the only notable item found were the trash cans. This was the same issue they brought up last year where he and the County Sheriff had to go to Lincoln to the State Fire Marshall and ultimately passed inspection. Apparently they will have to revisit this issue again.

Motion by Lutton, seconded by Rastovski to authorize the Chair to sign the Agreement with Blue Valley Behavioral Health for EAP Services for the County. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to convene as an Equalization Board at 9:24 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS December 12, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:24 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Karloff to approve Tax Corrections # #5568 thru #5571, as presented by the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve the minutes of the December 5th Board meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.



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Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:25 a.m.

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Lutton, seconded by Mach to approve the minutes of the December 5th Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Mach, seconded by Breunig to direct the County Clerk to draft a memo for review/approval by the Board to send to the County Officials with the reminder of the following: **1)** Reminder of the April 1, 2018 deadline for all employees to be in compliance of accumulated maximum vacation hours above their annual earnings at anniversary date of hire; **2)** Submittal of accrued vacation, sick and comp leaves to the County Clerk's office; and **3)** Time Clock use by employees. Voting yes Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to set a Public Hearing for January 9, 2018 at 9:30 a.m. for the consideration of Application SD #110 by Olsson & Associates on behalf of Sandy Pointe Lake Development LLC, for the Final Plat of Sandy Pointe Lake 7th addition, Sec.13-13-9 & Sec. 18-13-10 (Clear Creek Township). Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The Board Administrative Assistant reviewed the spread sheet that he worked up with using NACO's information regarding County Elected positions salaries, in assisting the Board in determining the salaries to set for the 2019-2022 Term of office; he also updated the Board on the finish work that needs to be done to complete the county's new heating/air conditioning system.

Committee Reports: None

Open Discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:45 a.m.

BOARD OF SUPERVISORS PROCEEDINGS December 19, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Mach to open the bids for the following projects at 9:03 a.m.: **1)** Deck Slab Bridge C-78(690) on Road 25 between Road D & E; **2)** Deck Slab Bridge C-78(733) on Road R between Road 13 & 14. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The following bids were received:

Bidder	C-78(690)	C-78(733)	Total All Bids
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JMN Construction LLC Valley, NE	380,197.20	516,593.95	897,091.15
Midwest Underground, Inc. Lincoln, NE	289,265.00	399,362.80	688,627.80
Theisen Construction, Inc. Norfolk, NE	254,930.53	375,785.54	630,716.07
Simon Contractors North Platte, NE	376,658.25	513,036.25	889,694.50

Public Works Director updated the Board on the various projects currently being worked on and the locations of said projects.

Motion by Lutton, seconded by Breunig to open the Public Hearing at 9:17 a.m., regarding Consideration of changing the position of the Public Defender from an elected position to a contracted position. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to close the Public Hearing at 9:22 a.m., and to change the position of the Public Defender so that it is no longer an elected position, but will a contracted position affective January 3, 2019. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to authorize the Chair to sign the Engagement Letter with the Nebraska Auditor of Public Accounts for auditing services for the County Fiscal Year ending July 30, 2017. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Mach to award the bid to Theisen Construction Inc., Norfolk, NE for the amount of \$630,716.07 for the following projects: **1)** Deck Slab Bridge C-78(690) on Road 25 between Road D & E; **2)** Deck Slab Bridge C-78(733) on Road R between Road 13 & 14. All other bids are hereby rejected. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The County Assessor visited with the Board about Cleaning-up of Courthouse after the installation of the new Heating/Air Conditioning System.

Motion by Sukstorf, seconded by Lutton to open the Public Hearing at 9:33 a.m., for the consideration of Vacation or abandonment of a public road "Commencing north at that part of 17th Avenue (also known as North Hackberry Street, Wahoo)" described as: A tract of land located in the North Half of Section 33, Township 15 North, Range 7 East of the Sixth Principal Meridian, Saunders County, Nebraska. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to close the Public Hearing at 9:43 a.m., and adopt **Resolution #42-2017** directing the County Clerk to prepare an offer to the Center Township Board of relinquishment of a public road described as: "Commencing north at that part of 17th Avenue (also known as North Hackberry Street, Wahoo)" described as: A tract of land located in the North Half of Section 33, Township 15 North, Range 7 East of the Sixth Principal Meridian, Saunders County, Nebraska. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Terra Uhing, Executive Director Three Rivers Public Health Dept. presented the Annual Report for Fiscal Year 2016-2017.

Motion by Breunig, seconded by Sukstorf to convene in Closed Session at 9:50 a.m., regarding personnel matters (84-1410), with the County Clerk, County Attorney and the Board Administrative Assistant present. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to adjourn from Closed Session at 10:05 a.m., with no action taken and to reconvene in Regular meeting. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to adopt **Resolution #43-2017** setting the Salaries for Elected Officials for the 2019-2023 Term as per Nebr. State Statute 23-1114. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.



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Motion by Breunig, seconded by Hanson to approve the County's payroll for the December 21st pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve the Vendor against the County for the month of December; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to approve the minutes of the December 12th Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended.

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:24 a.m.

BOARD OF SUPERVISORS PROCEEDINGS December 28, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff present. Lutton was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the weather related activities of the Road Crews worked on last week/weekend; he also updated them on the various projects and the areas of the County they are located in.

Motion by Breunig, seconded by Rastovski to convene as an Equalization Board at 9:06 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS December 28, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf were present. Lutton was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:06 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).



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Motion by Karloff, seconded by Mach to approve Tax Corrections #5572 thru #5574, as presented by the County Assessor. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the application for Exemption from Motor Vehicle Taxes by Bishop Neumann Central High School, Wahoo. Voting yes were Mach, Sukstorf, Hanson, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the December 12th Board meeting. Voting yes were Sukstorf, Hanson, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:08 a.m.

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Discussion was held again regarding the clean-up of Courthouse after the installation of the new Heating/Air Conditioning System – it was determined that comp time will be allowed by the county employees who are willing to come in after office hours to clean their respective offices. Carpet cleaning will be done next May after winter weather conditions are passed.

Motion by Sukstorf, seconded by Hanson to direct the County Clerk to notify NIRMA (the County's insurance carrier) to remove any county vehicle listed on the County's Auto Fleet Schedule from physical damage coverage that is a model of 2008 and older and to adjust the premium rate accordingly. Voting yes were Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the County's Payroll for the January 5, 2018 pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve the minutes of the December 19th Board meeting and to accept the Fee/Activity Report for the month of November from the various County Officials. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

Committee Reports:

Board Member Hanson reported on the SENDD meeting that he attended.

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:25 a.m.