

Position Title: Building Inspector

Department: Planning & Zoning

Location: Saunders County Courthouse – Wahoo, Nebraska

Employment Type: Full-Time

Compensation: Salary based on qualifications and experience; includes full county benefits package

Position Overview

Saunders County is currently accepting applications for a **Building Inspector** to serve within the Planning & Zoning Department. We are seeking a candidate who is meticulous, well-versed in building codes, and committed to upholding the county's standards for safe and sustainable development. This full-time role plays a vital part in ensuring that all residential, commercial, and public construction within unincorporated areas adheres to applicable codes and zoning requirements.

Key Responsibilities

- Conduct field inspections of construction sites and completed structures to verify compliance with building codes (including IBC, IRC) and zoning regulations.
 - Review building plans and permit applications to ensure accuracy and compliance with county standards.
 - Investigate complaints and potential violations involving property use, zoning, and building safety.
 - Document inspection findings and maintain accurate and thorough reports for regulatory purposes.
 - Issue correction notices and stop-work orders when non-compliance is observed.
 - Provide code-related guidance and technical expertise to homeowners, builders, and developers.
 - Collaborate with other departments including Public Works and Emergency Management on code enforcement matters.
 - Represent the county in administrative hearings or legal proceedings regarding enforcement actions, as needed.
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Minimum Qualifications

- High school diploma or equivalent required; associate degree or technical training in construction, engineering, or architecture is strongly preferred.
- At least two (2) years of professional experience in building inspection, construction, or a closely related trade.
- Comprehensive knowledge of applicable building codes, zoning ordinances, and inspection practices.
- Possession of a valid Nebraska driver's license with a clean driving record.
- ICC Certification(s) in Residential and/or Commercial Inspection are preferred; must obtain within 12 months of hire if not currently certified.

- State of Nebraska NDEE Onsite Wastewater License is preferred; must obtain within 12 months of hire if not currently certified.
 - Strong communication skills—both written and verbal—with the ability to work independently and manage multiple inspections daily.
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Working Conditions

- Work is performed both indoors and outdoors, often in varying weather conditions.
 - Physical activity including walking, climbing ladders, entering confined spaces, and using standard safety equipment is required.
 - Strict adherence to safety protocols on all job sites is expected.
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Application Process

Interested applicants must submit the following:

- Completed **Saunders County Employment Application**
- Cover letter
- Current resume

Applications can be submitted in person or mailed to:

Saunders County Clerk's Office

433 N Chestnut Street, Suite 102

Wahoo, NE 68066

Saunders County is proud to be an **Equal Opportunity Employer**.