



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS November 6, 2018

Pursuant to adjournment, the Board met in special Meeting with Breunig, Rastovski, Mach, Hanson, Lutton and Karloff present. Sukstorf was excused

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

This Special Meeting was called for the purpose of a Board Retreat and was held at the Cherio's, in Ashland, NE.

Chairperson Karloff called the meeting to order at 8:34 a.m. informed the public that a pamphlet of the Nebraska Open Meetings if available for inspection on the Board's meeting table.

Mitch Polacek, Planning & Zoning Office Manager/Board Budget Assistant was appointed by Patti Lindgren, County Clerk, to attend this Retreat in her place, to taken and keep the minutes of the proceedings.

Chairperson Karloff announced that the Board would vary from the agenda to take care of business items before entering into the Retreat-workshop Agenda Topics.

A brief discussion was held with regards to the "Parameters for the publication notice for receiving applications for Public Defenders Contracted Services" – the Board will discussed this agenda item further at their November 13<sup>th</sup> Board meeting.

Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the November 9<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Also approved are the minutes of the October 23<sup>rd</sup> Board meeting. Voting yes were Breunig, Rastovski, Mach, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

With the agenda business items being completed - the Board entered into the Retreat-Workshop portion of the meeting. The Board reviewed and held discussion on items covered under the (3) following groups: **(1)** 12-14 Month Plan – Six topics were discussed; **(2)** 2-5 Year Planning and Goals – Four topics were discussed; and **(3)** Board Rapid Response Projects – Six projects were discussed.

Also discussed was a possible meeting with the Elected and Appointed Officials after the first of the 2019, possibly a Special meeting on January 29<sup>th</sup>, which is the 5<sup>th</sup> Tuesday of the month

Chairperson Karloff declared the meeting adjourned at 12:12 p.m.

## BOARD OF SUPERVISORS PROCEEDINGS November 13, 2018

Pursuant to adjournment, the Board met with Breunig, Mach, Sukstorf, Hanson, Lutton and Karloff present. Rastovski was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Mach to open the bids at 9:02 a.m. for the following projects: **(7) culvert projects:** C-78-(738) triple 72"x47' round equivalent on Road 32 between Road Y and Road Z; C-78(779) quad 72"x41'



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round equivalent on Road 18 between Road T and Road U; C-78(780) twin 108"x43' on Road 30 between Road D and Road E; C-78(781) twin 72"x43' on Road T between Road 8 and Road 9; C-78(782) triple 96"x44' on Road Q between Road 10 and Road 11; C-78(783) twin 84"x40' on Agnew Road between Road 8 and Road 9; and C-78(784) ripple 72"x46' on Road 19 between Road C and Road D; **Wahoo East** C-78(771) for a three span 91'x9" concrete deck slab bridge; and **Valparaiso Northeast** C-78(731) for a triple 12'x12'x54' Concrete Box Culvert. Voting yes were Breunig, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The following bids were received:

<b>Bidder</b>	<b>Project(s)</b>	<b>Bid Total</b>
High Plains Enterprises Martell, NE	(7) Culvert Projects	\$730,725.50
M.E. Collins Contracting Co., Inc. Wahoo, NE	(7) Culvert Projects	\$596,197.09
Midwest Underground, Inc. Lincoln, NE	(7) Culvert Projects	\$578,893.85
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JJ Construction, LLC Ceresco, NE	Valparaiso Northeast	\$271,853.59
K2 Construction Lincoln, NE	Valparaiso Northeast	\$347,183.90
M.E. Collins Contracting Co., Inc. Wahoo, NE	Valparaiso Northeast	\$275,079.48
Yong Construction Valley, NE	Valparaiso Northeast	\$278,804.25
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Kea Constructors, LLC Milford, NE	Wahoo East	\$456,308.50
Midwest Underground, Inc. Lincoln, NE	Wahoo East	\$335,809.35
Simons Contractors North Platte, NE	Wahoo East	\$476,893.00
Theisen Construction, Inc. Norfolk, NE	Wahoo East	\$395,502.70

Motion by Hanson, seconded by Lutton to table the awarding/rejection of bids and to place on the November 20<sup>th</sup> meeting agenda. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Mach to adopt **Resolution #26-2018** authorizing the Chair to sign Construction Engineering Agreement BK1846 for Federal Aid Project BRO-78(30) Wahoo Northwest. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Mach. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to authorize the Chair to sign the Certification of County Highway Superintendent for determining Incentive payment from the Nebraska Dept. of Transportation for the period of January 1, 2018 to December 31, 2018. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.



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Motion by Breunig, seconded by Hanson to authorize the Chair to sign the Annual Hospital License Renewal Applications for the Saunders Medical Center for Critical Access and Long Term Care. Voting yes were Lutton, Karloff, Breunig, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the request by Region V Services Wahoo, for the Chair to sign the Charter Communications "Commercial Account Right of Entry Agreement" – to enable Charter Spectrum to run lines to the County own facility for Region V to change providers for phone and internet services. Voting yes were Karloff, Breunig, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to convene as an Equalization Board at 9:18 a.m. Voting yes were Breunig, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS November 13, 2018**

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Mach and Sukstorf were present. Rastovski was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:18 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Mach, seconded by Lutton to approve Tax Corrections #5635 and #5637, as presented by the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Karloff, seconded by Breunig to approve the minutes of the October 23<sup>rd</sup> Board meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:19 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Lutton, seconded by Sukstorf to authorize the Chair to sign the (Reworded) Interlocal Agreement with Lower Platte South Natural Resources District to pay a portion of Pictometry/Eagle View fee for digital aerial mapping that was approved 9.18.18. Voting yes were Hanson, Lutton, Karloff, Breunig, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve application #8737 by Clayton Wade, for temporary relocation of the Wigwam Café, Sec. 11-14-7 (Stocking Township); as per the Planning Commission's recommendation. Voting yes were Lutton, Karloff, Breunig, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Mach, seconded by Lutton to approve application #8744 by Alvertus Ott, to split off 18.43 acres in the Ag District, Sec. 7-16-6 (Douglas Township); as per the Planning Commission's recommendation. Voting yes were Karloff, Breunig, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve application #8751 by Donald Shandera, for a (5) acre split in Ag District for dwelling site, Sec. 28-13-9 (Clear Creek Township); as per the Planning Commission's recommendation. Voting yes were Breunig, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.



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Motion by Hanson, seconded by Sukstorf to approve application #8752 by Kevin Wolfe, split in district for dwelling site, Sec. 32-13-6 (Rock Creek Township); as per the Planning Commission's recommendation. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Mach, seconded by Hanson to approve application #8756 by Western Sand & Gravel, for a sand and gravel mining operation, Sec. 7&8-13-10 (Clear Creek Township); as per the Planning Commission recommendation. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve application #8756 by Western Sand & Gravel, for wetland conservation bank, Sec. 31-13-10 (Clear Creek Township); as per the Planning Commission recommendation. Voting yes were Hanson, Lutton, Karloff, Breunig, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the County Attorney's request to adjust salary of Deputy County Attorney. Voting yes were Lutton, Karloff, Breunig, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to adopt **Resolution #25-2018** fixing the Official Publication Sites for Saunders County for 2019. Voting yes were Karloff, Breunig, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to appoint Michelle Libal to the County's representative to the Lancaster/Saunders County Community Action Board. Voting yes were Breunig, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to authorize the Chair to sign the Special Designated Liquor License Local Recommendation Form for Mamat and Papad Enterprises, Fremont – for a Reception on December 8, 2018 from 8:00 a.m. to 1:00 a.m., at the Woodcliff Community Center, 980 County Road W, Lot T-1018, Fremont. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve the minutes of the November 6<sup>th</sup> Board Retreat meeting and the Pledged Securities, as presented by the County Treasurer. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to convene in Closed Session at 9:41 a.m., for personnel matters (84-1410), with the County Attorney, County Clerk and the County Clerk's Payroll Administrator present. Voting yes were Hanson, Lutton, Karloff, Breunig, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to adjourn from Closed Session at 10:06 a.m., with no action taken and to convene in Regular meeting. Voting yes were Lutton, Karloff, Breunig, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Open discussion from the Public. None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:07 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS November 20, 2018**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Hanson, Lutton and Karloff present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.



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Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Mach to table to bids for **(7) culvert projects**: C-78-(738) triple 72"x47' round equivalent on Road 32 between Road Y and Road Z; C-78(779) quad 72"x41' round equivalent on Road 18 between Road T and Road U; C-78(780) twin 108"x43' on Road 30 between Road D and Road E; C-78(781) twin 72"x43' on Road T between Road 8 and Road 9; C-78(782) triple 96"x44' on Road Q between Road 10 and Road 11; C-78(783) twin 84"x40' on Agnew Road between Road 8 and Road 9; and C-78(784) ripple 72"x46' on Road 19 between Road C and Road D. Voting yes were Breunig, Rastovski, Mach, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to award the bid for **Wahoo East** C-78(771) for a three span 91'x9" concrete deck slab bridge project to Midwest Underground, Inc., Lincoln for the low bid amount for \$335,809.35. All other bids are hereby rejected. Voting yes were Rastovski, Mach, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to award the bid for the **Valparaiso Northeast** C-78(731) for a triple 12'x12'x54' Concrete Box Culvert project to M.E. Collins Contracting Co., Inc., Wahoo for the bid about of \$275,079.48. Determination of awarding of bid was based on advice of Engineering Consultants based on experience of timeliness of project completion and other issues. Voting yes were Mach, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Mach, seconded by Hanson to adopt **Resolution #27-2018** Professional Services Agreement between Saunders County and Speece Lewis Engineers for Federal Aid Project #BRO-78(31). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to adopt **Resolution #28-2018** Interlocal Agreement between Saunders County and Butler County for Morse Bluff West Project C-78-(738). Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach and Hanson. Voting no were none. Motion carried.

Motion by Mach, seconded by Hanson to authorize the Chair to sign the Intergovernmental Agreement with Butler County for snow and ice removal from 12.15.17 to 12.15.18 approximately 1¾ miles of Butler County roadway. Voting yes were Karloff, Breunig, Rastovski, Mach, Hanson and Lutton. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and update the Board on the various projects and their locations.

Motion by Breunig, seconded by Mach to convene in Closed Session at 9:25 a.m., for personnel matters (84-1410), with the County Attorney present. Voting yes were Breunig, Rastovski, Mach, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to adjourn from Closed Session at 10:03 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Rastovski, Mach, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to open the Public Hearing at 10:04 a.m., for the consideration of Application for Liquor License by FarmHouse Event Center LLC dba FarmHouse Event Center, 995 County Road 20, Wahoo, for a Class I-122835 for beer, wine, distilled spirits on sale only. Voting yes were Mach, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to close the Public Hearing at 10:08 a.m., and approve the Application for Liquor License by FarmHouse Event Center LLC dba FarmHouse Event Center, 995 County Road 20, Wahoo, for a Class I-122835 for beer, wine, distilled spirits on sale only. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the November 21<sup>st</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach and Hanson. Voting no were none. Motion carried.



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Motion by Lutton, seconded by Rastovski to approve the Vendor Claims for the month of November as presented; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the minutes of the November 13<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

#### Committee Reports:

Board Member Hanson reported on the Northeast Juvenile Services Board meeting that he attended.

Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:20 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS November 27, 2018**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

#### County Government Day:

The Chairperson welcomed approximately 70 Students and 20 Veterans to the 2018 County Government day, then each Board Member introduced themselves, briefly told the group on long they have served, committees they service on and a little bit about serving on the County Board of Supervisors.

#### Recognition of Veteran of the Month:

Pat Hancock of Wahoo was recognized at the County's program of "Recognition of Veteran of the Month" today.

Mr. Hancock served in the US Navy for 21 years, retiring at the rank of RMCS/E8. He served on the USS Polk as the Submarine Radioman strategic communications technician. After retiring, Mr. Hancock opened a local computer business in Wahoo. He is Commander of the Nebraska Bas of United States Submarine Veterans Inc., and as a member has helped with the maintenance in recent years with the Wahoo Memorial Torpedo due to the age of the WWII veterans. He has been an active member of the American Legion serving as Past Commander, Color Guard, as part of the firing squad performing at local football games and funerals for our fallen veterans. Mr. Hancock has been part of the Veterans Committee since 2002 serving as President that lasted several years.

The group then herd from the following County Elected, Appointed and other Key Officials – each official introduced themselves, told the group how long they have held their positions and then briefly shared what their responsibilities/work each office is charged with: County Clerk, County Attorney, Public Defender, Planning & Zoning, County Surveyor, Weed Superintendent, Highway Department, County Treasurer, Emergency Management, Register of Deeds, County Sheriff, Corrections Administrator, County Assessor, Probation Office, Clerk of District Court (she also spoke for County Court), Youth Services and Veterans Services.



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The Students were dismissed to the offices that they were assigned to. The students assigned to the Board of Supervisors remained in the room as the Board continued on with their agenda.

Motion by Mach, seconded by Hanson to convene as an Equalization Board at 10:00 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS November 27, 2018**

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 10:00 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Karloff to approve the application for Exemption from Motor Vehicle Taxes by Nebraska Baptist State Convention (Moses Merrill Camp & Conference Center, Linwood and to also approve the minutes of the November 13<sup>th</sup> Board meeting. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 10:03 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Lutton, seconded by Hanson to approve the minutes of the November 20<sup>th</sup> Board meeting. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Sukstorf to accept the Fee/Activity Reports from the various County Officials for the month of October. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:25 a.m.