



Saunders County Board Minutes



BOARD OF SUPERVISORS PROCEEDINGS December 4, 2018

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Chairperson Karloff presented the Board with a Plaque from NIRMA (Nebraska Intergovernmental Risk Management Association) in recognition of Saunders County's 30 Years of Membership. Saunders County was one of the Charter Counties with the formation of NIRMA. Chairperson Karloff is also the Chair of the NIRMA Board of Directors.

Motion by Breunig, seconded by Mach to convene in Closed Session at 9:03 a.m., for Personnel matters (84-1410), with the County Attorney and Public Works Director present. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to adjourn from Closed Session at 9:23 a.m., with no action taken. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director reported on weather related issues; updated the Board on the various projects around the County and discussed the renewal of the maintenance contract with Train for the County Courthouse new heating and air conditioning system.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the October 2018. Mr. Toline also introduced Dr. Nicole Akers to the Board, she is the new physician to the Medical Center who will be providing women's health, and pediatrics and family care for all generations, to the Saunders County Community.

Emergency Management Director – Agency update on grants (2017 EMPG, Grants for 2018 EMPG, Homeland Security and ASSIST from NIRMA), update on projects – Alert Sense mass notification system, local Emergency Operation Plan needs to be rewritten in 2019, the County's Safety Manual and Training should be revised and the Omaha/Metro Healthcare Coalition, which includes Saunders County has been going through a structure change.

Motion by Rastovski, seconded by Hanson to authorize the Chair to sign the Addendum to Interlocal Cooperation Agreement East Center Region 911 Emergency Communication Equipment Sharing Agreement – Adding Hamilton County. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to authorize the Youth Services Program Director to apply for the 2019 Crime Commission Community-based Juvenile Services Aid Grant and Enhancement Grant. The Chairperson is authorized to sign all necessary documents pertaining to said grants. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to convene as an Equalization Board at 10:01 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS December 4, 2018

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.



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Chairperson Sukstorf called the meeting to order at 10:01 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Mach to approve Tax Corrections #5637 thru #5640, as presented by the County Assessor. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the November 27th Board meeting. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 10:04 a.m.

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Lutton to approve the Interlocal Agreement for Pictometry with the City of Wahoo and hereby authorize the Chair to sign said agreement. The City of Wahoo will be billed by the County Assessor's office in 2019 and then in 2022 in the amount of \$2,308.00 for the City of Wahoo cost share of the Pictometry. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the County's Payroll for the December 7th pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve the minutes of the November 27th Board meeting and the Pledged Securities, as presented by the County Treasurer. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Committee Report:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended.

Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:16 a.m.

BOARD OF SUPERVISORS PROCEEDINGS December 11, 2018

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff present. Lutton was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy



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of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Recognition of Veteran of the Month

John Vanek, of Prague was recognized at the County's program of "Recognition of Veteran of the Month" today. Mr. Vanek served in the Army during the Korean Conflict from 1953 to 1955, he was assigned to Fort Leonard Wood, MO where he was a cook receiving an Honorable discharge at the rank of CPL. After serving his country, he returned to Prague where he got married, started a family and returned to farming. Mr. Vanek is a lifetime member of the American Legion Post 232 of Malmo, NE. He has been a member for over 58 years. During his time he has served as Past Commander, Vice Commander, Adjutant and is now he serving the American Legion as Chaplain. He has also performed duties of County Commander for Saunders County; he currently is the District 7 Sargent of Arms; he is the Chairman of the annual soup supper held in Malmo every year on December 7th honoring Pearl Harbor Day. Along with all the current duties and responsibilities he holds for the American Legion, he has also been the President and Treasurer of the Veterans Hall in Malmo for the past 18 years.

Motion by Mach, seconded by Sukstorf to adopt **Resolution #29-2018** and authorize the Chair to sign the Preliminary Engineering Services Agreement – BK1568 Supplemental Agreement No. 2, between Saunders County and JEO Consulting Group for the Federal Aid Project BRO-78(30) Wahoo Northwest. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Mach to reject all bids received for **(7) culvert projects**: C-78-(738) triple 72"x47' round equivalent on Road 32 between Road Y and Road Z; C-78(779) quad 72"x41' round equivalent on Road 18 between Road T and Road U; C-78(780) twin 108"x43' on Road 30 between Road D and Road E; C-78(781) twin 72"x43' on Road T between Road 8 and Road 9; C-78(782) triple 96"x44' on Road Q between Road 10 and Road 11; C-78(783) twin 84"x40' on Agnew Road between Road 8 and Road 9; and C-78(784) ripple 72"x46' on Road 19 between Road C and Road D. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director updated the Board on the various projects around the County.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for November was 104; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 230 and at Home Visits were 155; Corrections participated in 82 transports. Miscellaneous Info: No issues were noted from the annual Jail Standards inspection on December 4. They also received the final report from the State Fire Marshal with no current issues. A water leak still persist over the Nebraska State Patrol office; there are plumbing issues at the Judicial Center that have been an ongoing issue and a resolution appears to be outside the expertise of the Building Maintenance. The number of stained ceiling tiles from water leaks is alarming, the Jail Standards inspectors that have been informed stated that these are issues they would not expect to surface for a least 10 more years.

Motion by Rastovski, seconded by Breunig to Re-appoint Roger L. Koertner, of Fremont and Roger M. Benes, of Valparaiso to the Saunders County Extension Board for another (3) Year Term. Voting yes were Mach, Sukstorf, Hanson, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:25 a.m. Voting yes were Sukstorf, Hanson, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS December 11, 2018

Pursuant to adjournment Sine Die, the Board met with Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf were present. Lutton was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of



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their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:25 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Hanson to approve Tax Correction #5641, as presented by the County Assessor. Voting yes were Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Mach, seconded by Hanson to approve the minutes of the December 4th Board meeting. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:26 a.m.

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Rastovski, seconded by Breunig to approve the wage increase Kyle Morgan, Lead Appraiser, as presented by the County Assessor. Said increase to be effective December 3, 2018. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve the following: **1)** Application #8750, by Olsson Associates, Big Sandy Development 3rd Addition (replat of lot 1), Sec. 6-13-10 (Clear Creek Township); **2)** Application #8759, by Laura Strode, split in agricultural district for single family dwelling, Sec. 13-13-8 (Green Township); and **3)** Application #8779, by Matt Treadway, construct a grass runway for Ag use, Sec. 8-12-9 (Ashland Township) – all as per the recommendations of the Planning Commission. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to set a Public Hearing time/date of 9:30 a.m., January 22, 2019 for the consideration of the following:

Application #8778, by John Henderson, to request to amend the zoning regulations, Sec. 24-13-8 (Green Township)

Amend 6.01.03 to include:

Storage units, subject to the following conditions:

- a. There shall be a minimum lot area of three (3) acres.
- b. Any open storage shall be limited to licensed watercrafts, motor homes, camper trailers, and vehicles. Said storage must be completely screened with eight (8) foot high permanent privacy fencing.
- c. All other storage shall be within enclosed building.
- d. Any side of the building providing doorways to storage areas shall be set back from the property line not less than thirty-five (35) feet.
- e. All driveways, parking, loading and vehicle circulation areas shall be paved with concrete, asphalt or asphaltic concrete. All one-way driveways that provide direct access to cubicles shall provide for one 10-foot parking lane and one travel lane 15 feet in width. All two-way driveways that provide direct access to cubicles shall provide for one 10-foot parking lane and two 12-foot travel lanes. Adequate bumper guards or fences shall be provided to prevent extension of vehicles beyond property lines.
- f. All lights shall be shielded to direct light away from adjacent properties.
- g. No activities such as miscellaneous or garage sales or the servicing or repair of motor vehicles, boats, trailers, lawn mowers, and other similar equipment shall be conducted on the premises. Also, no manufacturing assembly or processing of any product shall be permitted.
- h. The owner or operator shall properly police the area for removal of trash and debris.
- i. Two copies of a plot plan showing ingress and egress, widths of driveways, off-street parking, loading areas, and on-site traffic circulation shall be submitted to the Planning Commission for their consideration with the conditional use permit application.
- j. The Planning Commission and Board of Supervisors may attach such other conditions as deemed necessary to provide for compatible development.

Voting yes were Mach, Sukstorf, Hanson, Karloff, Breunig and Rastovski. Voting no were none. Motion carried/



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Motion by Sukstorf, seconded by Hanson to re-appoint John Starns, of Ashland and Eric Nelson, of Mead to another (3) Year Term to the Saunders County Planning Commission, commencing November 2018. Voting yes were Sukstorf, Hanson, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Mach, seconded by Breunig to authorize the Chairperson to sign the Local Recommendation for Special Designated Liquor License form request by Whis's End Zone Lounge, Fremont – for a wedding reception to be held from 4:00 p.m. to 12:00 a.m. midnight, January 26, 2019 at the Woodcliff Community Center, 980 County Road W, Lot Woodcliff, Fremont. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to authorize the County Attorney's office to obtain a Credit Card with a \$1,000.00 credit line, to make payments to State Agencies or other Government Agencies for requested services that don't accept payments by paper any longer. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the minutes of the December 4th Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:51 a.m. a.m.

BOARD OF SUPERVISORS PROCEEDINGS December 18, 2018

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Breunig to convene in Closed Session at 9:03 a.m., for Personnel and Contract matters (84-1410), with the Tom Klein and the Public Works Director present at different times during closed session. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to adjourn from Closed Session at 9:28 a.m., with no action taken and to reconvene in Regular Meeting. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to appoint Thomas J. Klein, of Wahoo to the position of Public Defender commencing at the end of the current term of office January 3, 2019 – with finalization of contract to follow. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The Chairperson presented a Plaque of Recognition of 16 years of service to LeRoy Hanson, for the time he has served as a member of the Saunders County Board of Supervisors for District 7.

Don Clark – the retiring Register of Deeds, visited with the Board with regards to things that have taken place and the changes he has been involved with over his 40 Years of service to Saunders County. Mr. Clark also provided a report to



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the Board with regards to the Pop machines located in the Courthouse and the proceeds received from the machines, he also turned over the remaining revenue received from the proceeds of the machines after paying the % amount from proceeds to the County Treasurer's office as required by law. The Board thanked Mr. Clark for his many years of service and wished him well.

Motion by Breunig, seconded by Lutton to table the agenda item regarding the Joint Records Management Use Agreement between the City of Wahoo (User) and Saunders County (Provider) relating to record management services for the Wahoo Police Department and to place the item on the January 8, 2019 Board meeting agenda. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to convene as an Equalization Board at 10:23 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS December 18, 2018

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 10:23 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Mach, seconded by Hanson to approve the Application for Exemption from Motor Vehicle Taxes by Camp Rivercrest, Fremont, as per the County Treasurers recommendation. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve the minutes of the December 11th Board meeting. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to approve Tax Correction #5642 thru #5660 (with correction to Tax Change amount of Tax Correction #5646 to read 1,377.27), as presented by the County Assessor. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 10:27 a.m.

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

The Board payed recognition Cathy Gusman, County Assessor and thanked her for her many years of services not only as the County Assessor but also for the many years she served the County as the Nebraska State Assessment Manager while the Assessor's office was managed and run by the State of Nebraska and wished her well.

Motion by Sukstorf, seconded by Hanson to approve the County's Payroll for the December 21st and January 4th, 2019 pay periods; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all Funds. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve the Vendor Claims against the County for the month of December; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the



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full amount for all funds. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to approve the minutes of the December 11th Board meeting and the Withdrawal of Pledged Securities, as presented by the County Treasurer. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Committee Reports:

Board Member Rastovski reported on the Elected and Appointed Officials meeting that was held this morning.

Open discussion from the Public: None

Motion by Hanson, seconded by Rastovski to adjourn at 10:38 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

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