



Saunders County Board Minutes



BOARD OF SUPERVISORS PROCEEDINGS January 8, 2019

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

****Recognition of Veteran of the Month****

Reginal Yates of Ashland, was recognized at the County's program of "Recognition of Veteran of the Month" today. Mr. Yates received his pilot's license at the age of 16, and at the age of 19 he enlisted in the Air National Guard. While attending Drake University in Des Moines, IA, he joined the Air Force and because he had his pilot license already, was sent to Pope AFB to fly planes. He was a Management Analyst as a Pilot flying P-51 Mustangs, F84 Thunder Jets, and F86 Sabre to name a few. He was in charge of making sure everything was being done correctly on the aircraft. He was assigned to the 124th Fighter Squadron in Korea. He received an Honorable discharge at the rank of SGT. Returning to Iowa he worked for Iowa Power and Light, later moving to Nebraska where he worked for Western Electric Power Company retiring in 1989. Since retiring, he remains active with the American Legion Post 129, the Shriners and his church.

The first order of business for the Board of Supervisors was to Re-organize by selecting a Chairperson for 2019.

Chairperson Karloff appointed Patti Lindgren, County Clerk as Pro Tempore Chair to proceed over the process of the Chairperson selection for 2019.

Pro Tempore Chair Lindgren called for nomination for the Chairperson for the Year 2019.

Breunig nominated Doris Karloff - said nomination was seconded by Sukstorf.

Motion by Breunig, seconded by Mach to cease nominations and to unanimously elect Doris Karloff as Chairperson of the Board of Supervisors for the year 2019. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Chairperson Karloff was seated.

The Chair called for nominations for Vice Chairperson for 2019.

Karloff nominated Lutton - said nomination was seconded by Rastovski.

Motion by Breunig, seconded by Sukstorf to cease nominations and unanimously elected Dave Lutton as Vice Chair for 2019. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski that Craig Breunig service as the Pro Tempore Chair for 2019 for the Board of Supervisors in the event that both the Chair and Vice Chair would not be available. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Public Works Director update the Board on FEMA funding; updated the Board on the various projects around the County discussed equipment for mowing brush in ditches; and discussed purchasing a new pickup through the State bidding process.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for January was 89; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 165 and at Home Visits were 122;



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Corrections participated in 87 transports. Miscellaneous Info: A-Unit will be shut down for the next several days so the bathroom floor can be redone which will hopefully take care of the water leak in the main level office.

Committee Report:

Past Board Member Hanson, reported on the last SENDD meeting that he attended at the end of December 2018, prior to his term expiring.

Motion by Karloff, seconded by Breunig to authorize the purchase of (9) New Chairs for the Board of Supervisors conference table located in the Board Room on the 3rd Floor (Old District Courtroom), for the amount of \$446.00 each. The current chairs will be moved to the old Board Room located on the 2nd Floor. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to convene as an Equalization Board at 9:39 a.m. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf.

BOARD OF EQUALIZATION PROCEEDINGS January 8, 2019

Pursuant to adjournment Sine Die, the Board met with Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:39 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The first order of business for the Board of Equalization was to Re-organize by selecting a Chairperson, Vice Chairperson and Temp Chairperson for 2019.

Motion by Lutton, seconded by Karloff to unanimously elect Scott Sukstorf as Chairperson for the Board of Equalization 2019. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Lutton, to unanimously elect Larry Mach as Vice Chairperson for the Board of Equalization for the year 2019. Voting yes were Karloff, Breunig, Rastovski, Sukstorf, Albrecht and Lutton. Voting no were none. Mach abstained.

Motion by Breunig, seconded by Rastovski that Frank Albrecht to serve as the Pro Tempore Chairperson for the Board of Equalization for the year 2019 in the event that both the Chair and Vice Chair would not be available. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Karloff to approve the request for a Tax Refund by Angela M. Krafka, Lincoln – for property described as Tr W½ SW 31-13-5 (20.01 ac), for Taxing Year 2018; as presented by the County Assessor. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Mach to approve Tax Corrections #5661 thru #5668, as presented by the County Assessor. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.



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Motion by Karloff, seconded by Lutton to approve the minutes of the December 18th Board meeting. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:48 a.m.

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Lutton, seconded by Karloff to approve the following Resolutions: **#1-2019** Designating the County Clerk to set agenda and notify the Board of Supervisors; **#3-2019** that Steve Mika is hereby re-appointed to the position of Public Works Director; **#4-2019** that George Borreson is hereby re-appointed to the position of Planning & Zoning Adm.; **#5-2019** that Mary Pace is hereby re-appointed to the position of Veterans Service Officer; **#7-2019** that Terry Miller is hereby re-appointed to the position of Emergency Management Director; **#8-2019** Designation of the County's Depository Banks; **#9-2019** Authorize the County Treasurer to invest excessive monies from the levies of the various taxing districts; and **#10-2019** Designation of Depository Banks for the Clerk of District Court. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig make the following appointments of Board Representatives to the various Committees for 2019:

1. Region V (Wahoo) Advisory Board – Larry Mach and Craig Breunig as alternate
2. Region V Human Services Governing Board – Doris Karloff and Ed Rastovski as alternate
3. Northeast Juvenile Detention Services Board – Craig Breunig and Doris Karloff as alternate
4. Southeast Nebraska Development District Committee – Frank Albrecht and Dave Lutton as alternate
5. Highway 77 – Craig Breunig and Steve Mika
6. Three Rivers Public Health Services Board – Scott Sukstorf and Doris Karloff as alternate
7. Safety Committee – Larry Mach, Frank Albrecht and Doris Karloff
8. 911 Communications/Emergency Management Committee – Craig Breunig, Frank Albrecht and Doris Karloff
9. Union Negotiating Committee – Dave Lutton, Doris Karloff and Ed Rastovski
10. Finance Chairperson Dave Lutton and Vice Finance Chairperson Craig Breunig
11. Saunders Medical Center Liaison and Affiliation Committee – Ed Rastovski, Craig Breunig and Doris Karloff
12. Saunders County Economic Development Corporation – Craig Breunig and Ed Rastovski as alternate
13. Greater Wahoo Development Committee – Ed Rastovski and Craig Breunig as alternate
14. Lancaster/Saunders County Community Action Board – Michelle Libal

Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to authorize the Chair to sign the Audit Engagement Letter with the Nebraska Auditor of Public Accounts for the auditing of the Fiscal Year ended June 30, 2018. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to authorize the Chair to sign letter to the Federal Service Desk for the System for Award Management (SAM) regarding Saunders County Appointed Emergency Management Administrator. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton to approve the County's Payroll for the January 18th pay period. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Legislative Matters:

Board Member Breunig briefly discussed legislative matters and stated that even though he has retired and no longer works at the Capital he will do his best to monitor legislative bills and provide information to the Board as he has done in the past.

Motion by Lutton, seconded by Rastovski to approve the minutes of the December 18, 2018 Board meeting and the addition of Pledged Securities as presented by the County Treasurer. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Committee Reports: No further reports were given.



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Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:18 a.m.

BOARD OF SUPERVISORS PROCEEDINGS January 22, 2019

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Breunig to adopt **Resolution #11-2019**, authorizing the Chair to sign the Interlocal Agreement with Cass County for bridge replacement (Ashland Southwest C-78(783). Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to convene as an Equalization Board at 9:12 a.m. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS January 22, 2019

Pursuant to adjournment Sine Die, the Board met with Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:12 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Karloff to approve Tax Corrections #5669 & #5670 as presented by the County Assessor. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Mach to set a Public Hearing time/date of 9:00 a.m., February 19, 2019 for consideration of Application for Tax Exemption of Real & Personal Property by Word of Hope Lutheran Church, Ashland - for the property described as Lot 5 thru 12, inclusive, Blk 53 Miller & Clark addition to Ashland. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the application for Exemption from Motor Vehicle Taxes by Bishop Neumann Central High School, Wahoo, for a 2019 Ford 130 Transit 150 Wagon. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.



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Motion by Karloff, seconded by Rastovski to approve the minutes of the January 8th Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Albrecht. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:29 a.m.

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Rastovski, seconded by Breunig to authorize the Chair to sign the Joint Records Management Use Agreement between the City of Wahoo (User) and Saunders County (Provider) relating to record management services for the Wahoo Police Department. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to set a time/date of 9:30 a.m., February 19, 2019 for a Public Hearing for the consideration of the following:

1. Application #8731 by Bruce Rogers – change of zone from Transitional Agricultural to Residential Estates, Sec. 4-12-9 (Ashland Township)
2. Amendments to the Zoning Regulations – by the Saunders County Planning Commission:
 - a. Amend 6.01.02 Agricultural District: Permitted Principal Uses and Structures #9a
 1. To read “the location contains a minimum of 3 acres on the site”
 2. Add – (i) “The ratio of the lot depth width shall not exceed 4 to 1”
 - b. Amend 6.01.03 Conditional Uses: Remove #1 a-m
 - c. Amend 6.01.05 Minimum Lot and Yard and Maximum Height Requirements (chart): Remove line pertaining To Single Family Permitted Use

Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve Application #8798 by Jordan Larsen – to split two 3 acre parcels in Agricultural Dist., Sec. 17-14-8 (Wahoo Rural Township), as per the Planning Commission's recommendation. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to open the Public Hearing at 9:35 a.m. for Application #8778, by John Henderson, to request to amend the zoning regulations, Sec. 24-13-8 (Green Township), Amend 6.01.03 to include:

Storage units, subject to the following conditions:

- a. There shall be a minimum lot area of three (3) acres.
- b. Any open storage shall be limited to licensed watercrafts, motor homes, camper trailers, and vehicles. said storage must be completely screened with eight (8) foot high permanent privacy fencing.
- c. All other storage shall be within enclosed building.
- d. Any side of the building providing doorways to storage areas shall be set back from the property line not less than thirty-five (35) feet.
- e. All driveways, parking, loading and vehicle circulation areas shall be paved with concrete, asphalt or asphaltic concrete. All one-way driveways that provide direct access to cubicles shall provide for one 10-foot parking lane and one travel lane 15 feet in width. All two-way driveways that provide direct access to cubicles shall provide for one 10-foot parking lane and two 12-foot travel lanes. Adequate bumper guards or fences shall be provided to prevent extension of vehicles beyond property lines.
- f. All lights shall be shielded to direct light away from adjacent properties.
- g. No activities such as miscellaneous or garage sales or the servicing or repair of motor vehicles, boats, trailers, lawn mowers, and other similar equipment shall be conducted on the premises. Also, no manufacturing assembly or processing of any product shall be permitted.
- h. The owner or operator shall properly police the area for removal of trash and debris.
- i. Two copies of a plot plan showing ingress and egress, widths of driveways, off-street parking, loading areas, and on-site traffic circulation shall be submitted to the Planning Commission for their consideration with the conditional use permit application.
- j. The Planning Commission and Board of Supervisors may attach such other conditions as deemed necessary to provide for compatible development.

Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Rastovski was excused at 9:53 a.m.



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Motion by Lutton, seconded by Breunig to close the Public Hearing at 10:05 a.m., with no action taken and to send this matter back to the Planning Commission for further language review. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig and Mach. Voting no were none. Motion carried.

Motion by Lutton, seconded by Mach to Authorize the Chair to sign the Annual Noxious Weed Control report to the Nebraska Department of Agriculture, Animal and Plant Health Protection. Voting yes were Albrecht, Lutton, Karloff, Breunig, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Mach to convene in Closed Session at 10:13 a.m., for Personnel Matters (84-1410), with the County Clerk and County Attorney present. Voting yes were Lutton, Karloff, Breunig, Mach, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Mach, seconded by Breunig to adjourn from Closed Session at 10:39 a.m., with no action taken and to reconvene in Regular Meeting. Voting yes were Karloff, Breunig, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the County's Payroll for the February 1st pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to approve the Vendor Claims against the month of January; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to adopt **Resolution #2-2019** regarding a Policy for placing items on the agenda (amending Resolution #23-2008). Voting yes were Karloff, Breunig, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to approve the minutes of the January 8th Board meeting and to also approve the Pledged Securities, as presented by the County Treasurer. Voting yes were Albrecht, Lutton, Karloff, Breunig, Mach and Sukstorf. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:55 a.m.