



Saunders County Board Minutes



BOARD OF SUPERVISORS PROCEEDINGS April 2, 2019

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Mach to reject all bids for 2019 Saunders County Asphalt Projects C-78(709; C-78(741) and to award the Patching Projects for Road R and Road X, to Pavers, Inc., Waverly, NE for the amount of \$430,400.00 as low bidder, all other bids are rejected. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

The Public Works Director and Emergency Management Director discussed with the Board some issues they were having to address, specifically with townships roads and dikes that had damage due to the flood that came to light from the meetings that were held last week with Township Officers and Drainage Districts. FEMA is requiring all correspondence be done electronically – a lot of individuals that serve on the Township Boards and Drainage Districts don't have access to computers or are no familiar with navigating internet sights to meet FEMA requirements – this poses a problem for the their offices because of limited staffing. It is also necessary to provide as much documentation as possible of damages that have occurred. Jeff Wagner from Mainelli Wagner Associates, Inc., Lincoln discussed the process to meet FEMA requirements and their agency has assisted government agency with past natural disasters. Saunders County currently has a contract with Mainelli Wagner Associates, Inc., so they would be available to assist the County.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the February 2019. He stated that there was a small loss for this month, he also stated that SMC has also felt the effects of the flooding due to appointments/procedures being cancelled/rescheduled due to the many road closers and other related circumstances.

Motion by Breunig, seconded by Rastovski to authorize the Chair to sign Closing Documents to transfer ownership of the following properties from the current ownership to Saunders County:

- Fremont Health Clinic, Fremont – Parcel #002063607, Lot 8 Wahoo Industries Airpark
- Health Care Professionals, Fremont – Parcel #002063609, Lot 10 Wahoo Industries Airpark
- Health Care Professionals, Fremont – Parcel #002063610, Bal Lot 11 Wahoo Industries Airpark

Voting yes were Rastovski, Mach, Albrecht, Lutton, Karloff and Breunig. Voting no was Sukstorf. Motion carried.

Legislative Matters:

Board Member Breunig updated the Board on legislative matters; debates on the legislative bills starts this week. He also provided the Board with a copy of a document from District 47 Senator Steve Erdman, called "Straight Talk" (found on the Senators web page). Senator Erdman introduced LB482 that would allow for adjustment to the assessed value of destroyed real that is destroyed by fire or other natural disaster after January 1 and before October 1 of any year. Board Member Breunig didn't believe this bill would be advanced to be voted on this year – neither did Senator Erdman, as he stated in his "Straight Talk" article.

Motion by Sukstorf, seconded by Rastovski to approve the minutes of the March 26th Board meeting and to approve the withdrawal of Pledged Securities, as presented by the County Treasurer. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Committee Reports:

Board Member Rastovski reported that the IT Committee was reviewing contracts for IT Support; also talked about the ongoing updates of computers. He also visited with the Board with regards to changing hiring practice of the hours a full time employees would work.



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Board Member Lutton share a Thank You note with the Board that the Public Works Director received from individuals that they were able to us I-80 due to snow conditions and diverted at Ashland and were able to get home safely.

Board Member Karloff reported on the meeting that the Emergency Management Director held last week with regards to Townships and Dikes.

Board Member Mach invited the Board to attend a video presentation in Prague on Thursday; that was being present by the Northeast Nebraska Telephone Company regarding Veterans that they experiences during their time of services.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:13 a.m.

BOARD OF SUPERVISORS PROCEEDINGS April 9, 2019

Pursuant to adjournment, the Board met with Rastovski, Sukstorf, Albrecht, Lutton and Karloff present. Breunig and Mach were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Representatives from FEMA Intergovernmental Affairs and U.S. Small Business Administration, provided information of the various disaster assistance programs through both agencies – to assist those in need of assistance due the March 13th and 14th flooding events.

The Emergency Management Director – provided an update report on the Flood Disaster with regards to Agricultural damage is handled through USDA, if damage is done to homes then individuals would go to FEMA. He has put in another request for assistance for the level of damage/cost to repair levies/dikes, he has put in a call to the Society of American Military Engineers, they provide assistance in technical issues and it is suppose to be voluntary and that might be of a help with regards to some of the cost for repairs to the levies/dikes. He also provided other information with regards to getting signed up for assistance and the different informational meetings and webinars available to assist in the process of filling for getting registered to obtain assistance.

Public Works Director reported that they are finishing up repairing the road at Thomas Lakes hopefully (weather permitting) it will be opened back up next week; another issue they are a County Road E the east end past Big Sandy, the old dike failed, but the dike held but it forced the water out over the road and took it out. He is working on the best possible way to repair/replace the road and if assistance is available, the only way to get back there is by boat. Another issue right now is the frost is out of the ground right now and there are soft spots everywhere. They are having issues getting rock to put on the roads, Northwest gravel pit is producing but the Southeast gravel pit is not, trying to do what they can with what they have on hand. He stated that last Friday he went out with Federal Highway and State representatives to inspect Federal designated routes and if the was any damage due to flood, the roads that we have under that designation are the Ashland Guard Camp Road, County Road K and the Linwood bottom road – each of these areas would need at least \$5,000 of damage before assistance. There are other areas that could possible qualify for assistance under a different category – so they are making sure to document everything and the work needed to make repairs. He also updated the Board on the regular projects currently going on and remarkably they are pretty much on schedule.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for February was 98; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 168 and at Home Visits were 204; Corrections participated in 87 transports. Miscellaneous: He and the IT Administrator with a few companies regarding the Law Enforcement and Judicial Center surveillance system and are waiting on quotes at this time. There has been a



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recent change to the Fifth Judicial District Bond which will allow certain bonds to turn into PR bonds if not paid within 24 hours. At this time he was not yet certain if this affects all Districts – if so this may have a slight impact on overall population numbers.

Motion by Rastovski, seconded by Albrecht to open the Public Hearing at 9:39 a.m., for the consideration of the following amendments to the Zoning Regulations regulating Open Storage and Facilities:

~~~ To remove 6.02.03, #15 a-z; 6.03.03 #8a 1-10; 6.08.03 #14 a-j; 6.09.03 #28 a-j; and 6.10.03 #38 a-i

~~~ To add the following verbiage to Sections 6.01.03 26&27; 6.02.03 15&16; 6.03.03 8a; 6.08.03 14&15; 6.09.03 28&29; and 6.10.03 38&39:

1. Storage units, subject to the following conditions:

- a. There shall be a minimum lot area of three (3) acres
- b. All storage shall be within enclosed building.
- c. Any side of the building providing doorways to storage areas shall be set back from the property line not less than thirty-five (35) feet.
- d. All driveways, parking, loading and vehicle circulation areas shall be paved with concrete, asphalt or asphaltic concrete. All one-way driveways that provide direct access to cubicles shall provide for one 10-foot parking lane and one travel lane 15 feet in width. All two-way driveways that provide direct access to cubicles shall provide for one 10-foot parking lane and two 12-foot travel lanes. Adequate bumper guards or fences shall be provided to prevent extension of vehicles beyond property lines.
- e. All lights shall be shielded to direct light away from adjacent properties.
- f. No activities such as miscellaneous or garage sales or the servicing or repair of motor vehicles, boats, trailers, lawn mowers, and other similar equipment shall be conducted on the premises. Also, no manufacturing assembly or processing of any product shall be permitted.
- g. The owner or operator shall properly police the area for removal of trash and debris.
- h. Two copies of a plot plan showing ingress and egress, widths of driveways, off-street parking, loading areas, and on-site traffic circulation shall be submitted to the Planning Commission for their consideration with the conditional use permit application.
- i. The Planning Commission and Board of Supervisors may attach such other conditions as deemed necessary to provide for compatible development.

~~~ Open Storage, subject to the following conditions:

- a. Any open storage shall be limited to licensed watercrafts, motor homes, camper trailers, and vehicles.
- b. The Planning Commission and Board of Supervisors may attach such other conditions as deemed necessary to provide for compatible development.

~~~ Add the following to Section 1.03 Definitions:

- a. OPEN STORAGE shall mean the use of premises for keeping or storing licensed watercrafts, motor homes, camper trailers, and vehicles other than in a wholly enclosed building.

Voting yes were Rastovski, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton to close the Public Hearing at 9:45 a.m. and adopt **Resolution #19-2019** approve the Zoning Amendments Regulating Open Storage and Facilities, as recommended by the Planning Commission. Voting yes were Sukstorf, Albrecht, Lutton, Karloff and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to approve Application #8829 by Dustin Foutch - for a wedding/event venue, Sec. 5-12-9 (Ashland Rural Township); with the following conditions: 1) applicant carries a \$1 Million dollars insurance policy; 2) has 30% parking per capacity (75 parking stalls); 3) approval of driveway access by the Saunders County Highway Department; 4) the driveway is to be 20' wide with gravel or a rock surface; and 5) the application is to be placed on annual review. All as recommended by the Planning Commission. Voting yes were Albrecht, Lutton, Karloff, Rastovski and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Albrecht to authorize the Chair to sign the following Special Designated License Local Recommendation Forms, for the following events: **1)** Prairie Plate Restaurant LLC, Waverly – for a Fundraiser to be held May 30, 2019 from 5:00 p.m. to 9:00 p.m., at Pine Crest Bed & Breakfast, 2550 County Road A, Valparaiso; **2)** Mamat and Papad Enterprises, Fremont – for a Wedding Reception to be held April 27, 2019 from 8:00 a.m. to 1:00 a.m., at Woodcliff Community Center, 980 County Road W, Lot T-1018, Fremont; and **3)** Mamat and Papad Enterprises, Fremont – for a Wedding Reception to be held June 22, 2019 from 8:00 a.m. to 1:00 a.m., at Woodcliff Community Center, 980 County Road W, Lot T-1018, Fremont. Voting yes were Lutton, Karloff, Rastovski, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Albrecht to authorize the Chair to sign the renewal contract with Five Nines Technology Group Inc., Lincoln, NE for a (3) Year Agreement for a monthly amount of \$5,593.60. Voting yes were Karloff, Rastovski, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.



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Motion by Rastovski, seconded by Albrecht to authorize the IT Administrator to purchase computers and monitors by a bulk purchase for the purpose of replacement of computers until all Windows 7 EOL are replaced. Voting yes were Rastovski, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Karloff to authorize the IT Administrator to purchase a server to be used for the Assessor's Special Data Base, at the amount of \$2,500.00. Voting yes were Sukstorf, Albrecht, Lutton, Karloff and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve the County's Payroll for the April 12th pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Albrecht, Lutton, Karloff, Rastovski and Sukstorf. Voting no were none. Motion carried.

The Preliminary Fiscal Year 2019-2020 Budget was submitted to the Board, the Budget Assistant pointed out a few areas in the budget submitted by officials. The County Clerk brought to their attention that currently the Inheritance Tax Fund carry over net funds is lower than past years, it appears that the collection of inheritance tax is down.

Motion by Lutton, seconded by Rastovski to approve the minutes of the April 2nd Board meeting. Voting yes were Lutton, Karloff, Rastovski, Sukstorf and Albrecht. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:31 a.m.

BOARD OF SUPERVISORS PROCEEDINGS April 16, 2019

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Breunig to adopt **Resolution #20-2019** authorizing the Chair to sign agreement with Nebraska Department of Transportation No. XL1911 for Project No. STP-66-6(109) Ashland Viaduct Detour. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director updated the Board on the various projects and their locations in the county; he also reported that the Counties are watching the Legislator closely because of concerns that the Legislator might try to take funding away from the Bridge Buy Back program which are monies set aside to assist Counties with road/bridge projects.

Motion by Rastovski, seconded by Mach authorizing the purchase IT Hardware/Software Maintenance contracts/agreements in the amount of \$9,649.11. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to authorize the Chair to sign the Special Designated License Local Recommendation Form for Rise's Drive-In Liquor, Inc., Fremont – for a Reception to be held May 18, 2019 from 1:00 p.m. to 1:00 a.m., at Woodcliff Community Center, 980 County Road W, Lot T-1018, Fremont. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.



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Motion by Lutton, seconded by Breunig to appoint Kevin Johnson, of Yutan to the Saunders County Board of Adjustments, to fill the position held by Joe Vandenack. Said position is for a (3) year term commencing January 1, 2018. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Legislative Matters:

Board Member Breunig gave an overview report of legislative matters pertaining to Property Tax relief legislative bills and legislative bills pertaining to tax relief for disaster victims.

Motion by Rastovski, seconded by Breunig to approve the minutes of the April 9th Board meeting. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Committee Reports:

Board Member Rastovski reported on the seminar conducted by NIRMA pertaining personnel matters.

Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:32 a.m.

BOARD OF SUPERVISORS PROCEEDINGS April 23, 2019

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

****Recognition of Veteran of the Month****

Robert "Bob" Polacek of wahoo, was recognized at the County's program of "Recognition of Veteran of the Month" today. Mr. Polacek was drafted into the service on June 9, 1944, he was sent to Farragut, Idaho for basic training, then to Puget Sound Naval Base in Bremerton, Washington for 16 weeks to learn about nutrition and food preparation at a cook and baker's school. Once his training was completed, he was sent to San Pedro, California Terminal Island. Mr. Polacek naval wartime service was aboard the USS Kenneth Whiting in Operation Crossroads. Operation Crossroads was ordered by the Joint Chief of Staff to test the effects of the atomic bomb at Bikini Atoll, Marshall Islands in Pacific Duty. He spent time in food service and nutrition while serving on the Whiting. Mr. Polacek and his wife retired from farming 15 years ago and moved Wahoo. He is an active member of St. Wenceslaus Church and supporter of Neumann High School, he has many hobbies, volunteers in many organizations, but most of all enjoys spending time with his family.

Public Works Director reported on Flood related issues; discussed asphalt projects and bid related issues; updated the Board on various projects around the County; and discussed road issues due to the winter thaw/moisture coming out of the ground.

Motion by Lutton, seconded by Rastovski to convene as an Equalization Board at 9:23 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS April 23, 2019



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Pursuant to adjournment Sine Die, the Board met with Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:23 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Mach, seconded by Breunig to set a Public Hearing time/date for 9:30 a.m., May 14, 2019, for the consideration of application for Tax Exemption on Real and Personal Property by First United Methodist Church, 125 W Main, Ceresco – for property described as Bal Lot 6 all Lot 7 Patzloff Addition to Ceresco. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Mach to approve the application for Exemption from Motor Vehicle Taxes by the Boy Scout Troop 144, Valparaiso. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Lutton to approve Tax Corrections #5683 and #5684, as presented by the County Assessor. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Mach, seconded by Breunig to approve the minutes of the March 12th Board meeting. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:27 a.m.

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Mach to approve the County's payroll for the April 26th pay period, the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Sukstorf to approve the Vendor Claims for the month of April, the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to open the Public Hearing at 9:30 a.m. for the consideration of Amending the 2018-2019 Fiscal Year Budget to establish a Disaster Fund for the receiving of disaster assistance funds and the expending of said funds – this fund is being established to receive/expend \$500,000.00 and to borrow said funds from the Inheritance Fund until FEMA and NEMA Funds have been received. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to close the Public Hearing at 9:40 a.m. and to adopt **Resolution #21-2019** amending the 2018-2019 Fiscal Year Budget to establish a Disaster Fund for the receiving of disaster assistance funds and the expending of said funds – this fund is being established to receive/expend \$500,000.00 and to borrow said funds from the Inheritance Fund until FEMA and NEMA Funds have been received. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Legislative Matters:

Board Member Breunig updated the Board on the activities of the Legislature and that it will be a big week due to the Property Tax Relief Bill LB 289.



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Motion by Breunig, seconded by Albrecht to approve the minutes of the April 16th Board meeting; accept the Fee/Activity Reports for the month of March from the various County Officials; and approve the addition of Pledged Securities as presented by the County Treasurer. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Committee Reports:

Board Member Rastovski reported on a meeting he attended regarding personnel/HR matters
The County Attorney and Board Member Karloff reported on the NIRMA Seminar that they attended.
Board Member Albrecht reported on the County's Safety meeting that he attended.

Open Discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:02 a.m.