



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS July 2, 2019

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

### \*\*\*\*Recognition of Veteran of the Month\*\*\*\*

Charles Karloff was recognized at the County's program of "Recognition of Veteran of the Month" today. Mr. Karloff entered the Army in February 14, 1951. He received basic training at Fort Campbell, Kentucky. After basic training Mr. Karloff boarded a train in September 1951 headed for San Francisco, California where he would board the USNS General John Pope Troop Transport ship. With battle ships on both sides and a carrier out front, the transport ship set out for Japan to where he would then board the Red Ball express to Korea. After completion of Ordinance Supply Course for Management Training at 833 Ordinance Supply Depot Company in Pusan, Korea 1952, Mr. Karloff was promoted to PFC.

He was promoted to CPL and honorably discharged in February 1953 at Camp Carson, Colorado. He was awarded with the Korean Service Medal with two campaign stars.

Mr. Karloff is a lifetime member of the American Legion and the VFW, along with being a charter member of the VFW Post #9844 in Yutan.

Public Works Director reported on hauling/applying of gravel to county roads; discussed flood related issues – such as filing/reporting to FEMA and starting the process of letting for bids for flood repair FEMA projects; discussed other various road/bridge projects around the county.

Scott Keene with Ameritas Investment Corp., introduced himself to the Board and explained that due to restructuring at Ameritas he is now the representative for the company. He then held discuss regarding the refunding status of the County's outstanding bonds.

Motion by Breunig, seconded by Sukstorf to approve the County's Payroll for the July 5<sup>th</sup> pay period; the County Treasurer is authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the minutes of the June 25<sup>th</sup> Board meeting, to approve the withdrawal and addition of Pledged Securities as presented by the County Treasurer and to accept the Fee/Active Reports for the month of June from the various County Officials. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to authorize the signing of the Agreement for EPC (Emergency Protective Custody) Services between Region V Systems and Saunders County for Fiscal Year July 1, 2019 thru June 30, 2020. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to convene as an Equalization Board at 9:43 a.m. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS July 2, 2019

Pursuant to recess, the Board met with Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.



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Chairperson Sukstorf called the meeting to order at 9:43 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Karloff to authorize the mailing of (12) Change of Value Notices, as presented by the County Assessor. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Karloff to approve Tax Correction(s): #5720 & #5721, as presented by the County Assessor. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve the minutes of the June 25<sup>th</sup> meeting. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Equalization were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting recessed at 9:45 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:48 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS July 16, 2019**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director updated the Board on the various projects and the locations.

Dave Merrill of Region V Services and C.J. Johnson of Region V Systems, presented their Annual Report and the funding requests for the 2019-2020 Fiscal Year.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for May was 89; provided jail lobby stats of total contacts (visitors/walk-in traffic) 136 and a Home Visits were 297;



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Corrections participated in 85 transports. Miscellaneous: Nebraska Adult Parole has informed the Correction Department that Saunders County has been awarded a housing contract based off the RFP that was submitted by Saunders County Corrections.

Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the July 19<sup>th</sup> pay period; the County Treasurer to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Lutton to approve the minutes of the July 2<sup>nd</sup> Board meeting. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Mach, seconded by Lutton to convene as an Equalization Board at 9:34 a.m. Voting yes were Mach, Sukstorf, Albrecht, Lutton Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS July 16, 2019**

Pursuant to recess, the Board met with Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:34 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Breunig to deny the request for Tax Refund by Rosanne E Fetty Trust, Beatrice, for property described as Tr N½ NE 10-15-9 (5.66 ac). Denial was made due to the fact that no protest has ever been filed and no one has called the Assessor's office requesting an inspection of this property; as per the County Assessor's recommendation. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Karloff, seconded by Mach to authorize the mailing of (3) Change of Value Notice, as presented by the County Assessor. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to deny the Application for Exemption from Motor Vehicle Taxes by Tammy Ritthaler Nunnenkamp, Cedar Bluffs. Denial was made due the fact that the application does not meet qualifications of a nonprofit organization, as presented by the County Treasurer. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Mach, seconded by Albrecht to approve the minutes of the July 2<sup>nd</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

The County Assessor and Staff Members from her office had an in-depth discussion with the Board concerning the processing of the "Report of Destroyed Real Property Forms" created by the passing of LB 512 by the 2019 Legislative Session. This being the first time for this particular form, the statutory language of the law does not mandate the county assessor to perform any duties in relation to the reassessment of destroyed real property – the law states that the county board of equalization is responsible for considering the Report of Destroyed Real Property. The Nebraska Department of Revenue highly encourages the Board of Equalization to work with their County Assessor (which are required to attend any and all meetings of a Board of Equalization when such meetings pertain to the assessment or exemption of real and personal property).

The Assessor and her staff explained that it is easier determine the value on improvements to real property in this process (so long as the individuals filing a "Report of Destroyed Property Form") have met the burden of proof by supply proper documentation when filing their form.



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The Assessor and her staff went on to explain that it is more difficult to determine value when it comes to land/ag land and stated the hurdles that they were coming across.

Rastovski was excused at 10:00 a.m.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Equalization were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting recessed at 10:13 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Sukstorf, seconded by Mach to approve Application #8887 by John Henderson – for camper and boat storage, Sec. 24-13-8 (Green Township), as per the Planning Commission recommendation. Voting yes were Breunig, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton to approve Application #SD-116 by Vernon & Gretchen Golladay – to combine Lot 31 and part of Lot 32, Valley View Estates, Sec. 34-17-8 (Pohocco Township) as per the Planning Commission recommendation. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to authorize the Chairperson to sign the following Special Designated License Local Recommendation Forms: **1)** KC's LLC, Fremont – for a wedding reception on August 3, 2019 from 3:30 p.m. to 12:15 a.m., Woodcliff Community Center, 980 County Road W, Lot T-1018, Fremont; **2)** KC's LLC, Fremont – for a wedding reception on September 7, 2019 from 5:00 p.m. to 12:15 a.m., Woodcliff Community Center, 980 County Road W, Lot T-1018, Fremont; and **3)** Whis's End Zone Lounge, Fremont – for a wedding reception on August 24, 2019 from 4:00 p.m. to 12:00 a.m., Woodcliff Community Center, 980 County Road W, Lot T-1018, Fremont. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig and Mach. Voting no were none. Motion carried.

As per Nebr. State Status 23-906, the Proposed Fiscal Year 2019-2020 Saunders County Budget was submitted to the Saunders County Board of Supervisors from the Board's Budget Assistant and County Clerk under the direction of the Saunders County Board of Supervisor Finance Committee. Said Budget is hereby placed on file in the County Clerk's office, for the Public inspection.

Motion by Sukstorf, seconded by Lutton that all Bargaining Union Employees that have advanced to the top step of the pay progression table will be receive retroactive back to July 1, 2019 at 1.2% wage increase, based off of the Consumer Price Index for all urban consumers, all items, in the U.S., Midwest Region (City size population of less than 50,000). Voting yes were Albrecht, Lutton, Karloff, Breunig, Mach and Sukstorf. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:36 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS July 23, 2019**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy





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of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Carrie Rodriguez, Chief Probation Officer presented her annual report and funding request for Fiscal Year 2019-2020 for the District 5 Probation; she also visited with the Board about the New Problem Solving Court that the Legislature approved. This legislation is an expansion of the Problem Solving Court and Saunders County was chosen as a site for a Problem Solving Court; she then explained what a Problem Solving Court is and how it works. There is no cost of the running of the Problem Solving Court, but they are requesting for additional office space. They also discussed the need for video equipment for the District Courtroom, Judge Marroquin was present for this discussion and explained why there was a need for this equipment.

Motion by Lutton, seconded by Breunig to adopt **Resolution #27-2019** authorizing the Chairperson to sign all documents pertaining to the Project Program Agreement between Saunders County and the Nebraska Department of Transportation for Project STP-NBIS(118) 2019 Fracture Critical Bridge Inspection. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Mach, seconded by Rastovski to authorize the **Resolution #28-2019 thru #36-2019** for Interlocal Agreements between Saunders County and the following Townships for 2019 DR-4420 Flood Disaster Mutual Aid Agreements: Bohemia, Chapman, Clear Creek, Leshara, Morse Bluff, North Cedar, Pohocco, Stocking and Union. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director updated the Board on the various projects being worked on in the County and their locations; the deadline for completed paper work was last Saturday; he also reported the Wetland Restoration Project at Memphis Lakes is completed.

Motion by Macy, seconded by Rastovski to authorize the Chair to Special Designated License Local Recommendation Form for J&J LLC dba Chip's Restaurant & Bar, Wahoo – for a wedding reception on October 12, 2019 from 4:00 p.m. to 12:59 a.m., Woodcliff Community Center, 980 County Road W, Lot T-1018, Fremont. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the County's Payroll for the August 2<sup>nd</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the Vendor Claims against the County for the month of July; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Mach, seconded by Karloff to approve the minutes of the July 16<sup>th</sup> Board meeting and to accept the Fee/Activity Reports from the various County Officials for the month of June. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to convene as an Equalization Board at 9:42. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

The Board took a short break at 9:42 a.m.

## **BOARD OF EQUALIZATION PROCEEDINGS July 23, 2019**

Pursuant to recess, the Board met with Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of



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their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:49 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The County Assessor submitted her office's "Submittal of the County Assessor's 2019 Plan of Assessment"; as well as the "County Assessor's report on 2019 Cemetery List". Said reports were accepted by the Board and will be placed on file in the County Clerk's office.

Motion by Mach, seconded by Karloff to authorize the mailing of (2) Change of Value Notices; as presented by the County Assessor's office. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve the minutes of the July 16<sup>th</sup> Board meeting. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to take action on the "Reports of Destroyed Real Property Forms #1-2019 thru #81-2019 that suffered significant property damage as a result of a calamity occurring on or after January 1 and before July 1 of the current year (2019): (calamity means a disastrous event, including but not limited to, as fire, an earthquake, a flood, a tornado, or other natural event which significantly affects the assessed value of the real property). See Attached spread sheet for action taken. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Lutton was excused at 11:45 a.m.

Motion by Karloff, seconded by Breunig to take the following action on the Property Valuations Protests #1-2019 thru #248-2019 (see attached); Property Valuation Protests #249-2019 thru #251-2019 are denied due to being filed late. Voting yes were Sukstorf, Albrecht, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Equalization were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 11:50 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:52 a.m.