



Saunders County Board Minutes



BOARD OF SUPERVISORS PROCEEDINGS November 5, 2019

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Lutton and Karloff present. Albrecht excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Mach to open the bids at 9:01 a.m., for the "Saunders County 2019 Culvert Installation: The bid letting is for installation of corrugated metal pipes with steel headwalls attached, wingwalls, channel grading, backfill pipes to 1 foot above pipes and other related incidental work at the following sites: **1)** C-78(776) on Road W between Road 14 and 15 and **2)** C-78(788) on Road 25 between Road T and Road U. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

Albrecht now present at 9:02 a.m.

The following bids were received:

Bidder(s)	Total Bid Price
JJK construction LLC, Ceresco, NE	\$138,559.80
M.E. Collins Contracting Co., Inc., Wahoo, NE	\$89,801.20
Malone Construction Inc., Douglas, NE	\$80,458.70

Motion by Sukstorf, seconded by Mach to close the Public Hearing at 9:06 a.m., regarding Terminating the Wahoo Rural Township Board (as per Nebr. Revised State Statute 23-2,100) and direct County Clerk to send letter to all Register Voters of Wahoo Rural Township seeking (2) individuals to serve on the Township Board by providing information regarding the duties/requirements of the Township Board and other general information. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director updated the Board on FEMA projects; reported on the activities of the Road Crews (Bridge, Culvert and Grading); and discussed damning issues caused by Beavers in the Northern part of the County and possible trapping them.

Tyler Toline, CEO for Saunders Medical Center reported on the September 2019 Financials.

Motion by Rastovski, seconded by Breunig to re-appoint Greg Hohl, Wahoo and Marsha Rogers, Ceresco to the Saunders Medical Center Board of Trustees for a (6) Year Term commencing July 1, 2019 and expiring June 30, 2025. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to open the Public Hearing at 9:15 a.m., with regards to Application SD #117 by Bruce Roger for Broken Wheel Subdivision Final Plat, Sec. 4-12-9 (Ashland Township). Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to close the Public Hearing at 9:18 a.m., and adopt **Resolution #47-2019** approving Application SD #117 by Bruce Roger for Broken Wheel Subdivision Final Plat, Sec. 4-12-9 (Ashland Township), subject to a Subdivision Agreement be filled with the Planning & Zoning office prior to any further work being done. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.



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Motion by Lutton, seconded by Rastovski to adopt **Resolution #46-2019** Application #8910 by Whispering Ridge Estates LLC for a change of Zone from TA-1 to Residential Estates, Sec. 6-15-9 (Leshara Township). Voting yes were Lutton, Breunig, Rastovski and Albrecht. Voting no were Karloff, Mach and Sukstorf. Motion carried.

Motion by Mach, seconded by Rastovski to award Malone Construction Inc., Douglas, NE the bid for the "Saunders County 2019 Culvert Installation: The bid letting is for installation of corrugated metal pipes with steel headwalls attached, wingwalls, channel grading, backfill pipes to 1 foot above pipes and other related incidental work at the following sites: **1) C-78(776)** on Road W between Road 14 and 15 and **2) C-78(788)** on Road 25 between Road T and Road U; as low bidder for the amount of \$80,458.70 and reject all other bids. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to convene as an Equalization Board at 10:07 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS November 5, 2019

Pursuant to adjournment Sine Die, the Board met with Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 10:07 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Mach to approve the Application for Exemption from Motor Vehicles Taxes by Camp Rivercrest, Mid America Council Boy Scouts Trust Inc., Cedar Bluffs, as presented by the County Treasurer. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Karloff, seconded by Albrecht to approve the minutes of the October 22nd Board meeting. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Equalization were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 10:08 a.m.

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Rastovski, seconded by Breunig to acknowledge/accept the County Treasurer "Report of Distress Warrants" that was filed with the County Clerk on October 31, 2019. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Mach, seconded by Albrecht to appoint James Graham, Ashland to the Saunders County Veterans Service Committee for a (5) Year Term commencing July 1, 2019 and expiring June 30, 2024. Said appointment was recommended by the Saunders County Veterans Service Committee. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Albrecht to authorize the Chair to sign Special Designated License Local Recommendation Form by Hooper's Office Bar & Grill, Hooper – for a reception on December 7, 2019 from 6:30 p.m. to 12:30 a.m., at the Woodcliff Community Center, 980 County Road W, Lot T-1018, Fremont. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Albrecht. Voting no were none. Motion carried.



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Motion by Breunig, seconded by Sukstorf to approve the County's Payroll for the November 8th pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to adopt **Resolution #49-2019** setting of Salaries for the Board of Supervisors Districts 2, 4 and 6, for the 2021-2025 Term, as per Nebraska State Statute 23-1114 for the 2020 Elections. Voting yes were Breunig, Mach, Albrecht and Lutton. Voting no were none. Abstaining were Rastovski, Sukstorf and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to approve the minutes of the October 22nd Board meeting and to the— withdrawals of Pledged Securities as presented by the County Treasurer. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Committee Reports:

Board Member Karloff reported on the Region V meeting that she attended and that in all the years that she has represented the County on this Board, this was the first one that did not have a quorum.

Open Discussion from the Public:

Windstream Legal Counsel from Bromm Lindahl, Freeman-Caddy & Lausterer, Wahoo, addressed the Board with regards to a matter pertaining to (2) communication polls each about 100 ft., (1) wooden and (1) steel, that have been put in County Right of Way. Saunders County Public Works Director, advised the Board that permits were issued for Windstream to burying communication line and that due to the paper work the individual applying for the permits provided the Road Department with, that contained information regarding the communication polls – that the permit was for underground communication line only and that he had no authority to authorize the installation of polls. The Public Works Director contacted the County Attorney with regards to the matter and the County Attorney has contacted Windstream that the polls need to be removed immediately.

During this discussion Breunig was excused at 10:39 a.m. and Lutton was excused at 10:43 a.m. The Board took no action with regards to this matter, due to this matter was not an agenda item, they advised the Legal Counsel for Windstream that the Public Works Director and County Attorney were correct in the manner to which they have contacted Windstream that the communication polls are to be removed from the County's Right of Way.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:48 a.m.

BOARD OF SUPERVISORS PROCEEDINGS November 12, 2019

Pursuant to adjournment, the Board met with Breunig, Mach, Sukstorf, Albrecht, Lutton and Karloff present. Rastovski was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

County Government Day:



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The Chairperson welcomed approximately 81 Students and 20 Veterans to the 2018 County Government day, then each Board Member introduced themselves, briefly told the group on long they have served, committees they service on and a little bit about serving on the County Board of Supervisors.

Recognition of Veteran of the Month:

Paul Eddie of Wahoo was recognized at the County's program of "Recognition of Veteran of the Month" today.

Mr. Eddie was drafted (3) weeks after he graduated from high school in 1970. He received basic training at Fort Lewis, Washington and was sent to Fort Monmouth, New Jersey for advanced training in Microwave Radio Communications. He spent 13 months in Korea assigned to 8th Army, 307th Signal Battalion. He completed his military service in 1972 with an Honorable Discharge.

Mr. Eddie work closely with Erik Alm in establishing/building of the Saunders County Veterans Memorial and a current Committee Member.

He is a past Commander of the American Legion Post #82 in Wahoo, he is currently the Adjutant/Quartermaster. He is the Current Joint Color Guard Commander for the American Legion/VFW. Mr. Eddie is active in the community and well known as a person you could count on and when asked to help his response would be "I got it, no problem".

The group then heard from the following County Elected, Appointed and other Key Officials – each official introduced themselves, told the group how long they have held their positions and then briefly shared what their responsibilities/work each office is charged with: County Clerk, County Attorney, Assistant to Public Works Director, County Treasurer, County Surveyor, County Assessor/Register of Deeds, Emergency Management Director, Assistant to the Director of Youth Services, Public Defender, Planning & Zoning, County Sheriff, Correctional Administrator, Clerk Magistrate of County Court, Weed Superintendent, Probation Office, Clerk of District Court and Veterans Services.

The Students were dismissed to the offices that they were assigned to. The students assigned to the Board of Supervisors and County Clerk's office remained in the room as the Board continued on with their agenda. Students also remaining in the room were those assigned to the following office, until each officials was done meeting with the Board of Supervisors: The Public Works Office; the Corrections/Sheriff's Offices and the County Assessor's Office.

Assistant to the Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading).

Motion by Sukstorf, seconded by Mach to adopt **Resolution #49-2019** authorizing the Chairperson to sign the Certification of County Highway Superintendent for determining Incentive payment form the Nebraska Dept. of Transportation for the period of January 1, 2019 to December 31, 2019. Voting yes were Breunig, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for October was 96; provided jail lobby stats of total contacts (visitors/walk-in traffic) 146 and a Home Visits were 147; Corrections participated in 103 transports. He also updated the Board with regards to the PREA Audit.

Motion by Breunig, seconded by Lutton to approve the proposal by Control Masters, Omaha, NE for \$66,734.00 for Replacement of the Law Enforcement & Judicial Center Video Surveillance System for the front end of the facility. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to authorize the Correctional Department to purchase a 2020 Transit 350 Cargo Van (thru State Bid) for the amount of \$28,015 which includes the trade-in of (2) current inventoried vehicles, from Anderson Auto Group, Lincoln, NE. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig and Mach. Voting no were none. Motion carried.

Motion by Lutton, seconded by Lutton, seconded by Breunig to convene as an Equalization Board at 10:20 a.m. Voting yes were Albrecht, Lutton, Karloff, Breunig, Mach and Sukstorf. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS November 12, 2019

Pursuant to adjournment Sine Die, the Board met with Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of



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their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 10:20 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Karloff to approve Tax Corrections #5727 thru #5729; as presented by the County Assessor. Voting yes were Lutton, Karloff, Breunig, Mach, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Karloff, seconded by Breunig to approve the minutes of the November 5th Board meeting. Voting yes were Karloff, Breunig, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Equalization were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 10:24 a.m.

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Karloff, seconded by Albrecht to authorize the Chair to sign the applications for the Annual Hospital License Renewal Applications for the Saunders Medical Center for Critical Access and Long Term Care, to the Nebraska Department of Health and Human Services, Division of Public Hearing Licensure Unit. Voting yes were Breunig, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton to adopt **Resolution #50-2019** setting the Official Publication Sites for Saunders County for 2020. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve the minutes of the November 5th Board meeting. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig and Mach. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:30 a.m.

BOARD OF SUPERVISORS PROCEEDINGS November 19, 2019

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).



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Motion by Lutton, seconded by Breunig to authorize the Chair to sign the Interlocal Agreement between Butler County, Colfax County, Saunders County and the Administrative Office of the Courts and Probation, for the District 5 Adult Drug Court Butler, Colfax and Saunders Division. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Mach to authorize the letting for bids for the "Weston West C-78(588) for the construction of a three span 91'9" concrete deck slab bridge on County Road 25 between County Road J and K. Said bids to be opened and considered at 9:00 a.m., December 17, 2019. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Mach to authorize the Chair to sign the Lease Agreement between Saunders County and the Village of Prague with regards to the following described real estate: Lot 3, Blk 3 of Railroad Addition, Village of Prague, Saunders County, Nebraska. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Lutton to table this matter regarding "to request removal of (2) 100' Towers erected on County Right-of-Way without proper authorization by Windstream" and that the Building Committee to meet with Windstream, the following County Personnel - IT Administrator, Public Work's Director, County Attorney, Planning & Zoning Administrator and if need be myself (Ed Rastovski). Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no was Mach. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve Application SD 118 by Kelly and Dan Houghton, for Replat of Lots 100, 101, 102 and 103 Big Sandy Development, Second Addition, Sec. 6-13-10 (Clear Creek Township), per the Planning Commission's recommendation. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the County's Payroll for the November 22nd pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve the Vendor Claims against the County for the month of November; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve the minutes of the November 12th Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:23 a.m.