



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS April 7, 2020

Pursuant to adjournment, the Board met with Breunig, & Mach present in the Board Room. Rastovski, Sukstorf, Albrecht, Lutton and Karloff present via Zoom on their computers.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Rastovski to adopt **Resolutions #29-2020** Signing of the Project Program Agreement – BL2009 – NDOT Project# STWD-CBMP(4); NDOT Control#00974C; NDOT Project Name: County Bridge Match Program & **Resolution #30-2020** Signing of the Project Program Agreement – BL2010 – NDOT Project# STWD-CBMP(4); NDOT Control#00974C; NDOT Project Name: County Bridge Match Program. Both Resolutions to be signed when possible. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton & Karloff. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to have TNT Cleaning Service of Fremont, NE to continue to clean & disinfect the County Buildings, with Joe Dobesh & Mike Holley being the points of contact & determining how many times a week they should be here. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff & Breunig. Voting no were none. Motion carried.

### Minutes of Discussion:

Mike Holley discussed the replacement of VAV Controller Boxes for the heating & cooling system in the Judicial Center. The Board told him to replace as needed.

Also discussed was bids Mike Holley has received for the remodel of the old Jail for Probation from Buckmaster Construction, Ithaca & Varner R & R, Wahoo. Buckmaster's bid was \$28,121.00; Varner's bid was \$54,210.00. A Bid for Carpet was also received from Simonini's Carpet Installation for Carpet for the Old Jail, Zoning Office & an office in the LEJC, in the amount of \$4,805.04 for carpet & \$2,430.00 for Labor.

Motion by Breunig, seconded by Sukstorf to accept the Bid from Buckmaster Construction, Ithaca in the amount of \$28,121.00 for the remodel & the bid from Simonini's Carpet Installation for the Carpet & Installation. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig & Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to open the public hearing at 9:31 for the purpose of amending provisions of the Zoning Regulations of Saunders County, Nebraska, relating to adding gyms and workout facilities to the conditional use section, for the R\_L Lakeside Residential District. Adding the following verbiage to Sections 6.03.03 (Conditional Uses): 9. Gyms and Workout Facilities; and Amending the Future Land Use Map and Official Zoning Map to rezone the tract of land described as: Transitional Agricultural Zone on County Road 21, South of County Road A, ¼ mile east and west on all adjacent properties, to the Saunders County Border, 35 & 36, 13-6, Richland Township. Voting yes were: Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to close the public hearing at 9:34 a.m. and adopt **Resolution #31-2020** amending Saunders County Zoning Regulation to add verbiage to Sections 6.03.03(Conditional Uses): 9. Gyms and Workout Facilities and adopt **Resolution #32-2020** amending Future Land Use Map and Official Zoning Map to rezone Transitional Ag Zone as described in motion above. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Mach, seconded by Albrecht to convene as an Equalization Board at 9:36 a.m. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Albrecht. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS April 7, 2020



# Saunders County Board Minutes



Pursuant to adjournment Sine Die, the Board met with Breunig and Mach present in the Board Room. Sukstorf, Albrecht, Lutton, Karloff and Rastovski were present via zoom on their computers.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:36 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Mach to approve Tax Correction #5773 as presented by the County Assessor. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Albrecht, seconded by Karloff to approve the minutes of the March 24<sup>th</sup> Board Meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Equalization were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:38 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Mach, seconded by Lutton to approve the County's Payroll for the April 10<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the minutes of the March 24<sup>th</sup> Board Meeting. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## Minutes of Discussion:

Terry Miller updated the Board on COVID-19 confident this will pass, no spread from the cases at the LEJC. Looking to get PPE's for workers.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:48 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS April 21, 2020**

Pursuant to adjournment, the Board met with Breunig present in the Board Room; due to the COVID-19 virus and meeting the Social Distancing requirements present by Zoom Platform were Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).



# Saunders County Board Minutes



Emergency Management Director updated the Board on COVID-19; talked about the new cases that have been reported; talked about the mass fatality trailer that is now available if needed; Three Rivers District Health Dept. is watching counties around Saunders and the number of cases being reported; the State has a Mass Surge Plan in place, for mass fatality, as well as planning shelter for 1<sup>st</sup> responders; Equipment and supplies are still hard to get; The biggest issue right now are packing plants. He has purchased Plexiglas panels for county offices for when the offices are open to the public again, the order should be here in a week or 10 days.

Motion by Sukstorf, seconded by Mach to authorize the letting of bids for the construction of four (4) concrete box culverts, roadway grading, culvert pipe construction and other related incidental work. Said bids to be opened May 19, 2020 at 9:00 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Mach, seconded by Lutton to accept the Proposals of the HVAC modifications for \$15,817.54 and the VAV controllers upgrade for \$11,929.60 the Law Enforcement and Judicial Facility. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the Special Designated License Local Recommendation Form application by Rise's Drive-In Liquor, Inc., Fremont – for a Reception to be held May 29, 2020 from 1:00 p.m. to 1:00 a.m., at Woodcliff Community Center, 980 County Road W, Lot T-1018, Fremont. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Mach to convene in Closed Session at 9:38 a.m., for Union Contracts Negotiation (84-1410) with the County Attorney and County Sheriff present. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to adjourn from Closed Session at 10:00 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to approve the County's Payroll for the April 24<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf, and Albrecht. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve the Vendor Claims against the County for the month of April; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Mach to approve the minutes of the April 7<sup>th</sup> Board meeting and to accept the Fee/Activity Reports for the month of March from the various County Officials. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:12 a.m.

**BOARD OF SUPERVISORS  
PROCEEDINGS  
April 28, 2020**

Pursuant to adjournment, the Board met with Breunig present in the Board Room; due to the COVID-19 virus and per the Social Distancing requirements present by Zoom Platform were Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff.



# Saunders County Board Minutes



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Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Mach to authorize the purchase of 2019 Caterpillar Motor Grader for the amount of \$249,350.00 (after trade-in allowance of 48,550 for a 1998 Cat Motor Grader), from CAT, Lincoln. Purchase was made through Sourcewell government purchasing cooperative. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

The Emergency Management Director updated the Board with regards to COVID-19 – currently there have been (10) individuals in Saunders County that have tested positive to the Coronavirus; he reported on cases in other counties; and reported that counties were divided up by ESU's but are now divided up by Health Districts.

Motion by Sukstorf, seconded by Lutton to approve Application #8974 by Lonnie Mahrt, extension (Phase 2) of the previously approved permit (#8921 on January 2020), to raise the road and the construction of earthen berm to provide Woodcliff Lakes with protection from Platte River flood events. Section 1-16-8 (Pohocco Township). As per the Planning Commission's recommendation. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Mach, seconded by Breunig to convened as an Equalization Board at 9:28 a.m. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS April 28, 2020**

Pursuant to adjournment, the Board met with Breunig present in the Board Room; due to the COVID-19 virus and per the Social Distancing requirements present by Zoom Platform were Rastovski, Mach, Albrecht, Lutton, Karloff and Sukstorf.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:28 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Mach to approve Tax Correction #5774, as presented by the County Assessor. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Albrecht, seconded by Karloff to approve the minutes of the April 7<sup>th</sup> Board meeting. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Equalization were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:35 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.



# Saunders County Board Minutes



Motion by Rastovski, seconded by Breunig to convene in Closed Session at 9:36 a.m., for Union Contract Negotiations (84-1410), with the County Attorney present. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to adjourn from Closed Session at 9:45 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to approve the minutes of the April 21<sup>st</sup> Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf,

## Committee Reports:

Board Member Rastovski reported on the IT Committee meeting that was held this morning, offices are still not trying to resolve IT issues amongst themselves first by trying to see if another office official/staff member. Also, any requests for equipment/software needs to be brought to the Board's IT Committee in a written detailed format prior – this is also not being done.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:53 a.m.