



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS August 4, 2020

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

### \*\*Recognition of Veteran of the Month\*\*

Jon Bible of Ceresco Valparaiso, was recognized at the County's program of "Recognition of Veteran of the Month" of July. Mr. Bible joined the Navy after graduation from Officer Candidate School located in Newport, Rhode Island May 1969 – he was commissioned as a LT. He left Newport to reach the destination of Naples, Italy to meet up with his ship that had already deployed – from there he was flown to Athens, Greece where the ship was located. He was assigned to the 6<sup>th</sup> Fleet, his duties included but not limited to Bridge Watches, Officer of the Deck, Line Officer and Electrical Officer. Jon left active duty and joined the Naval Reserves retiring in 1985.

Upon returning to Civilian life in Richmond, VA, Mr. Bible managed a restaurant, after a few years he moved his family back to Nebraska. With a degree in Biology, he went back to school and received training and qualification as a medical technician. He worked with Pathologists in all the Lincoln area hospitals.

Mr. Bible is a active member of the Ceresco Veterans Post #244 and is currently serving as the Vice commander.

Motion by Mach, seconded by Rastovski to convene as an Equalization Board at 9:06 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS August 4, 2020

Pursuant to adjournment Sine Die, the Board met with Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:06 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Karloff to make no change to the 2020 Valuation with regards to Property Valuation Protest #272-2020 thru #277-2020 (see attached). All as per the County Assessor's recommendation. Voting yes were Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no was Mach. Rastovski abstained. Motion carried.

Motion by Mach, seconded by Rastovski to approve the minutes of the July 28<sup>th</sup> Board meeting. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Equalization were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:42 a.m.

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# Saunders County Board Minutes



Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Rastovski to authorize the Chair to sign the letter to Nebraska Emergency Management Agency, in support of Dodge County Emergency Management Director to assist in mitigating homes in the Special Flood Hazard Area along the Platte or Elkhorn River for Saunders County parcels 008000708 & 008000712. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to authorize the Chair to sign the Southeast Community Wildfire Protection Plan submitted by the Nebraska Forest Service and to place said plan on file. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Emergency Management Director - reported on the following to the Board: **2019 Emergency Management Performance Grant (2019EMPG)** Saunders County was awarded \$31,750.00 which covers his salary, health insurance, life insurance, FICA and retirement expenses – this is a 50/50 matching grant. Each year some jurisdictions do not use all the funding they were awarded; the request he submitted was awarded and received another \$2,500.00; **2019 Emergency Management Performance Grant Supplemental (2019EMPG-S)** this grant was added with COVID 19 Funds, he applied for (2) Projects – **Project 1** constructing an internal dashboard in cooperation with our Health District, Dodge, County and Washington County – this GIS dashboard will be used for the Command Staff and not available to the general public – he was awarded \$11,000.00; **Project 2** was for video conferencing equipment – he was awarded \$2,000.00 for this project; **2020 Emergency Management Grant Program (2020EMPG)** this is a 50/50 match which covers his salary, health insurance, life insurance, FICA and retirement expenses – he applied for \$38,750.00 – this grant has not been awarded yet; and lastly **Presidential Declaration Disaster #4521** this is a FEMA assistance grant for COVID 19, he has registered in the FEMA Grant portal. All projects or expenses will go through the grant portal. FEMA will look at all expenses and projects, if they do not meet the guidelines then they will go directly to the CARES Act.

The Saunders County Historical Society presented their 2020-2021 Fiscal Year Funding request to the Board, they were approved fund for \$25,000 for 2019-2020 – this fiscal year they are requesting \$45,000. The Board reviewed the documents/information that was presented, but requested financial documents that were a little more detailed.

Motion by Lutton, seconded by Sukstorf to authorize the Chair to sign the Agreement with Lancaster County Youth Services Center for Juvenile Detention Services. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to approve the minutes of the July 28<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:32 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS August 11, 2020

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations; Update the Board on the Weston Project; The Contractor (Straight-Line Striping) is getting ready to start the striping; Everything is ready for the Contractor to put up the Salt Shed



# Saunders County Board Minutes



Motion by Lutton, seconded by Rastovski to approve Application #9042 by David Nienaber – to operate a fitness center in the Sandy Pointe Lake Community, Sec. 25-13-9 (Clear Creek Township); as per the Planning Commission's recommendation. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to set a Public Hearing date of September 1, 2020 at 9:00 a.m., for the consideration of Application SD #120 by Whispering Ridge Estates for a Preliminary Plat Sec. 6-15-9, (Leshara Township). Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Veterans Service Officer – Request to work from home, she explained that she meets with Veterans by appoints either at the office or their home if they are unable to come to the office, but otherwise she has been working from home to help lessen exposure to COVID. She also explains that she has her office phone set up when a voice message is left she is sent an email so she can then check her phone messages.

The Board told her that she needs to be in the office and available for Veterans and/or family members. They also stated that the County opened back up on June 8<sup>th</sup> to the public, so her office needs to be open. They told her that she is doing an excellent job with the Veterans.

Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the August 14<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig, and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Sukstorf to approve the minutes of the August 4<sup>th</sup> Board meeting. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:30 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS August 18, 2020**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 8:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The Board started their meeting at 8:00 a.m. to review and make recommendation of changes to the Proposed 2020-2021 Budget.

**\*\*Recognition of Veteran of the Month\*\***

Alf Polacek (born Alphonse) of Prague, was recognized at the County's program of "Recognition of Veteran of the Month" of July. Mr. Polacek was drafted into the Army in 1953 at the age of 19 (he was one of 10 children and had (2) brothers serve during the Korean War and (1) serve in WWII). He received his basic training at Ft. Leonardwood, MO and



# Saunders County Board Minutes



completed training as an Engineer for Heavy Equipment. After training he shipped out to Japan where he was assigned to the 302 Engineer Battalion. There he was part of a team to rebuild airfields.

Mr. Polacek completed his time in the Army in April 1955. He was awarded the National Defense Service Medal, United Nations Service Medal, Korea Service Medal and the Army Good Conduct Medal. Upon returning to Nebraska, he married his sweetheart Carol, they have been married for 60 years and raised a family. He was a Rural Mail Carrier for 25 years; served on the Prague Village Board for 12 years; he currently still maintains the Prague Cemetery; a member of the American Legion Post #254 for over 60 years serving as Commander, Vice Commander and on the Firing Squad; he's an active member of the St. Johns Catholic church and volunteers whenever he can. Mr. Polacek has made such a positive effect on his community, a little neighborhood girl named "Emily" select him as her school project about hero's and wrote her essay about Mr. Polacek.

Motion by Mach, seconded by Breunig to adopt Resolution #34-2020 reducing the speed limit to 35 miles per hour commencing at a point being approximately 400 feet East of the Northwest Corner of Section 33, Township 15 North, Range 7 East, thence East, ending approximately 3,000 feet east of the Northwest Corner of Section 33, Township 15 North, Range 7 East (County Road M). Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading); updated the Board on the road striping; reported on other projects in different areas of the County. He stated this is very busy time of the year. The Board visited with him about various other areas of concerns.

Motion Breunig, seconded by Albrecht to convene as an Equalization Board at 9:23 a.m. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS August 18, 2020**

Pursuant to adjournment Sine Die, the Board met with Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:23 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Mach, seconded by Breunig to deny the request for a Tax Refund by David Mellor, Leshara – for the property described as W part of Lot 1 NE NW & NW NW 28-16-9 (54 ac), for taxing years 2017, 2018 and 2019 because this parcel was being assessed with an additional house that was lost to a fire. Denial was made due to the County Assessor's office has been denied access to this property. All as per the recommendation of the County Assessor. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Albrecht to approve the minutes of the August 4<sup>th</sup> Board meeting. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Equalization were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:23 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.





# Saunders County Board Minutes



Motion by Lutton, seconded by Sukstorf to approve all the Vendor Claims for the month of August (excluding the claim to Lutton Law); the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Albrecht, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve the Vendor Claim of Lutton Law, Ashland, NE, for the full amount of \$427.50; the County Treasurer is authorized to issue a check to the Saunders County Imprest Account for said amount. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Albrecht. Voting no were none. Lutton abstained. Motion carried.

Motion by Sukstorf, seconded by Lutton to convene in Closed Session at 9:35 a.m., for Union Contract Negotiations (84-1410), with the County Attorney present. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to adjourn from Closed Session at 9:58 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the minutes of the August 11<sup>th</sup> Board meeting. Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:12 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS August 25, 2020

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Breunig to approve the Proposal by Trane Technologies for the amount of \$14,512.00 for (Phase 2) for new Trane BACnet VAV controllers for control of (12) VAV boxes at the Law Enforcement and Judicial Center. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director gave an update report of the construction of new Salt Shed located in Prague; reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations of projects they are working on; reported that a FEMA Flood repair project was finally getting underway; and he will be attending a Pre-construction meeting today for the Overlay Project on County Road K.

Motion by Lutton, seconded by Rastovski to adopt **Resolution #35-2020** setting the allocated levies for the Ag Society, Rural & Suburban Fire Districts and Townships for taxing year 2020 (see attached). Voting yes were Rastovski, Mach, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Mach, seconded by Rastovski to authorize the Chair to sign the Local Recommendation Form for a Special Designated Liquor License for Z's Bar and Grill LLC, Scribner – for a Wedding on September 26, 2020 from 3:00 p.m. to 11:30 p.m., at the Woodcliff Community Center, 980 County Road W, Lot T-1018, Fremont. Voting yes were Mach, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Albrecht to approve the County's payroll for the August 28<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve the minutes from the August 18<sup>th</sup> Board meeting and to accept the Fee and Activity Reports from the various County Officials. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Albrecht was absent during roll call for a vote. Motion carried.

#### Committee Reports:

Board Member Mach reported on the County Safety meeting he attended.

Board Member Karloff reported that Region V will have meeting due to COVID.

#### Open Discussion from the Public

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:41 a.m.