



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS December 7, 2021

Pursuant to adjournment, the Board met with Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the maintenance/repair projects the Road Crews (Bridge, Culvert and Grading) have been working on or have finished; he also updated the Board on contracted projects.

Motion by Albrecht, seconded by Lutton to approve the Proposal by Rey Freeman Communications Consulting LLC, Minnetonka, MN, at an hourly rate of \$125/hour plus associated travel expenses, and a proposed "cap" of \$10,000.00 for said services. To assist the Board with Public Safety radio communications consulting and planning services. Voting yes were Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to authorize the Chair to sign the Interlocal Cooperative Agreement for Attendance Services between Bishop Neumann and Saunders County for the County to provide ARRIVE Services. Voting yes were Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hrdlicka to authorize the Youth Services Program Director to submit grant application for the Nebraska Crime Commission FY2023 Community-based Juvenile Services Aid for Fiscal Year 2023 in the amount of \$77,115.00. Voting yes were Smaus, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Hrdlicka. Voting no were none. Motion carried.

Motion by Hrdlicka, seconded by Smaus to appoint Lynn Maxon, Ceresco to the Veterans Service Committee for a (5) Year Term, commencing January 1, 2022. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig and Smaus. Voting no were none. Motion carried.

The Board reviewed the current Lease Agreement between Saunders County and Region V Services for the use of the County property located at 1910 N. Chestnut Street, Wahoo, NE. Region V Services recently needed to do repairs to the building due to hail damage and their insurance company questioned the age of the Lease Agreement. Board Member Lutton said the County Attorney will need to draft new lease agreement for the Board.

Motion by Sukstorf, seconded by Smaus to approve the minutes of the November 23<sup>rd</sup> Board meeting and to approve the withdrawals and addition of Pledged Securities as presented by the County Treasurer. Voting yes were Albrecht, Lutton, Karloff, Breunig, Hrdlicka, Smaus and Sukstorf. Voting no were none. Motion carried.

### Committee Reports:

Board Member Albrecht reported on the SENDD meeting he attended.

Board Member Karloff reported on the County Road Dept. receiving grant funding from NIRMA through their Assist Grant Funding program.

Motion by Albrecht, seconded by Sukstorf to convene in Closed Session at 9:25 a.m., for personnel matters (84-1410), with the County Attorney present. Voting yes were Lutton, Karloff, Breunig, Hrdlicka, Smaus, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Hrdlicka, seconded by Breunig to adjourn from Closed Session at 9:45 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Karloff, Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.



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The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:46 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS December 14, 2021

Pursuant to adjournment, the Board met with Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the maintenance/repair projects the Road Crews (Bridge, Culvert and Grading) have been working on or have finished; he also updated the Board on contracted projects.

Motion by Sukstorf, seconded by Albrecht to approve Application #9385 by Doug Loftus – moving fill within the floodplain, Sec. 14-13-9, Clear Creek Township. Address 410 County Road C, Ashland (Parcel ID #003556000); all as recommended by the Planning Commission. Voting yes were Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve Application #9387 by Tracy Brown – Home business of Firearms Manufacturing with retail sales on premises, Sec. 8-16-7, South Cedar Township. Address 1854 County Road V, Cedar Bluffs (Parcel ID #002207000); all as recommended by the Planning Commission. Voting yes were Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The agenda item pertaining to the Appointments/Re-appointments to the Saunders County Planning Commission, will be carried over to the December 20<sup>th</sup> Board meeting agenda.

Motion by Sukstorf, seconded by Hrdlicka to adopt **Resolution #37-2021** establishing a COVID Policy for County Employees. Voting yes were Smaus, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Hrdlicka. Voting no were none. Motion carried.

Motion by Smaus, seconded by Breunig to authorize a change the employment status for county employee William Spicka from Full-time to Part-time effective October 11, 2021. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Hrdlicka and Smaus. Voting no were none. Motion carried.

Motion by Breunig, seconded by Smaus to authorize the Chair to sign the Lease Agreement between Saunders County and Region V Services for the use of the County property located at 1910 N. Chestnut Street, Wahoo, NE. Term of lease is from July 1, 2021 to August 1, 2022, with option to renew for 93 additional terms of (1) year each. Voting yes were Albrecht, Lutton, Karloff, Breunig, Hrdlicka, Smaus and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hrdlicka to approve the County's Payroll for the December 17<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Breunig, Hrdlicka, Smaus, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Albrecht, seconded by Lutton to approve the minutes of the December 7<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

### Committee Reports:

Board Member Lutton reported on the NACO Annual Convention that he and Board Member Hrdlicka attended



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last week in Kearney, Nebraska.

Open discussion from the Public:

Vicki Wollen spoke to the Board with regards to Whispering Ridge Estates and concerns with regards to the development.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:52 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS December 20, 2021

The Saunders County Board of Supervisors met with the Butler County Board of Supervisors December 20, 2021 for a Joint Public Hearing at 9:00 a.m., in the Highway 92 Meeting Room, at the Butler County Highway 92 Building, 3190 N Road, David City, Nebraska. The joint Public Hearing was for the Merging of the Abie Rural Fire Protection District #11 to include the territory of the Bruno Rural Fire Protection District #7.

The following members were present:

Butler County Board of Supervisors – Krafka, Bauer, Coufal, Sypal, Svoboda and Whitmore. Mach was excused  
Saunders County Board of Supervisors – Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Karloff.

Notice of this joint meeting was published by the Butler County Clerk, in the December 2<sup>nd</sup> and 9<sup>th</sup>, 2021 publications of the David City Banner Press.

All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Whitmore called the meeting to order 9:00 a.m. and informed the public of the location of the posting of Open Meetings Act & Title VI Policy Statement.

Motion by Bauer, seconded by Coufal to open the Public Hearing at 9:03 a.m., for the consideration of the "Merging of the Abie Rural Fire Protection District #11 to include the territory of the Bruno Rural Fire Protection District #7. Voting yes were Butler County Krafka, Bauer, Coufal, Sypal, Svoboda and Whitmore; Saunders County Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Members of both Abie Rural Fire Protection District and Bruno Rural Fire Protection District – that the Butler County Board of Supervisors and the Saunders County Board of Supervisors for conducting the (2) Joint Public Hearing meetings.

Motion by Sypal, seconded by Coufal to close the Public Hearing at 9:15 a.m. Voting yes were Butler County Krafka, Bauer, Coufal, Sypal, Svoboda and Whitmore; Saunders County Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sypal, seconded by Svoboda to adopt Resolution No. 2021-43 approving the merging of the Abie Rural Fire Protection District #11 to include the territory of the Bruno Rural Fire Protection District #7. Said merged Fire Protection Districts will be named "Skull Creek Rural Fire Protection District. All members of both the Butler County Board of Supervisors and the Saunders County Board of Supervisors were authorized to sign said Resolution. Voting yes were Butler County Krafka, Bauer, Coufal, Sypal, Svoboda and Whitmore; Saunders County Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

(Please note that Saunders County's resolution number for this action will be Resolution #38-2021)

The joint meeting of the Butler County Board of Supervisors and the Saunders County Board of Supervisors, was declared adjourned by Chairperson Whitmore of the Butler County Board, at 9:20 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS December 20, 2021



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Pursuant to adjournment, the Board met with Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 10:15 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the maintenance/repair projects the Road Crews (Bridge, Culvert and Grading) have been working on or have finished; he also updated the Board on contracted projects.

Motion by Lutton, seconded by Breunig to adopt **Resolution #39-2021** authorizing the Chairperson to sign the Year-End Certifications of County Highway Superintendent for Determining Incentive Payment for January 1, 2021 thru December 31, 2021. Voting yes were Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Smaus to adopt **Resolution #41-2021** authorizing the Chairperson to sign the Preliminary Engineering Services Agreement – BK1945 Supplemental Agreement No. 2 for NDOT Project Number BRO-7078(20); NDOT Control Number 13403; NDOT Project Name: Tough Northwest. Voting yes were Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Albrecht, seconded by Hrdlicka to convene as an Equalization Board at 10:24 a.m. Voting yes were Smaus, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Hrdlicka. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS December 20, 2021**

Pursuant to adjournment Sine Die, the Board met with Albrecht, Lutton, Karloff, Breunig, Hrdlicka, Smaus and Sukstorf present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 10:24 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Smaus, seconded by Hrdlicka to approve Tax Corrections #5839 and #5840; as presented by the County Assessor. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Hrdlicka and Smaus. Voting no were none. Motion carried.

Motion by Albrecht, seconded by Smaus to approve the November 23<sup>rd</sup> Board meeting minutes. Voting yes were Albrecht, Lutton, Karloff, Breunig, Hrdlicka, Smaus and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Equalization were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 10:25 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.





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Motion by Breunig, seconded by Smaus to open the Public Hearing at 10:25 a.m., with regards to Redistricting of the Saunders County Board of Supervisors District Boundaries as per pursuant to Nebr. Rev. Stat. §23-151 (Reissue 2012), and Neb. Rev. Stat. §32-553 (Reissue 2016), based off of the 2020 Census. Voting yes were Lutton, Karloff, Breunig, Hrdlicka, Smaus, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Breunig, seconded by Smaus to close the Public Hearing at 10:26 a.m. and adopt **Resolution #40-2021** that the Saunders County Board of Supervisors are hereby approve and adopt the redrawn district boundaries for the Saunders County Supervisors (as shown by the attached map and attached description of said district boundaries). Voting yes were Karloff, Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hrdlicka to approve the application for Funding request from Saunders County for Economic Development, submitted by Caleb Fjone from the Ashland Area Economic Development Corporation on behalf of the Caleb Fjone from the Ashland Area Economic Development Corporation. Not to exceed \$15,000.00 and invoices must be submitted showing expensing that the requested funding amount will used for. Voting yes were Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf approve Option #3 for Catastrophic Inmate Medical Insurance, in the Estimated Annual premium amount of \$22,941.00 administered by Hunt Insurance Group LLC, Tallahassee, FL. Voting yes were Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Smaus to approve the County's Payroll for the December 30<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Smaus, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Hrdlicka. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hrdlicka to approve the Vendor Claims for the month of December; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Sukstorf, Albrecht, Lutton, Karloff, Breunig, Hrdlicka and Smaus. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to convene in Closed Session at 11:00 a.m., for personnel matters (84-1410), with the County Attorney present. Voting yes were Albrecht, Lutton, Karloff, Breunig, Hrdlicka, Smaus and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to adjourn from Closed Session at 11:25 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Lutton, Karloff, Breunig, Hrdlicka, Smaus, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the following with regards to the Saunders County Planning Commission: Re-appoint John Starns, Ashland, term commencing November 1, 2021 and expiring November 1, 2024  
Appoint Laurie Smaus, Prague, term commencing November 1, 2021 and expiring November 1, 2024.  
Re-appoint Mark Sander, Valparaiso, term commencing January 1, 2022 and expiring January 1, 2025.  
Voting yes were Karloff, Breunig, Hrdlicka, Sukstorf, Albrecht and Lutton. Voting no were none. Smaus abstained.  
Motion carried.

Motion by Sukstorf, seconded by Breunig to approve the minutes of the December 14<sup>th</sup> Board meeting; to accept the Fee/Activity Reports for the month of November from the various County Officials and to approve the withdrawal and addition of Pledged Securities, as presented by the County Treasurer. Voting yes were Breunig, Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Karloff. Voting no were none. Motion carried.

At 11:45 a.m., Doris Karloff spoke to the Board and submitted her resignation on the Saunders County Board of Supervisors District 2 position, effective at 12:00 p.m., December 20, 2021.

Ms. Karloff's resignation was added to the December 20, 2021 agenda for action to be taken.

Motion by Breunig, seconded by Lutton to accept the resignation of Doris Karloff, effective 12:00 p.m., December 20, 2021. Voting yes were Hrdlicka, Smaus, Sukstorf, Albrecht, Lutton and Breunig. Voting no were none. Karloff abstained. Motion carried.



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Motion by Hrdlicka, seconded by Karloff that effective 12:00 p.m., December 20, 2021, Dave Lutton will be the Chairperson of the Board of Supervisors and Craig Breunig will be the Vice Chairperson. Voting yes were Smaus, Sukstorf, Albrecht, Lutton, Karloff, Breunig and Hrdlicka. Voting no were none. Motion carried.

Committee Reports: none

Open Discussion from the public: none

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:50 a.m.